

Town of Forest Heights

FY 2017

Approved Budget FY 2017 BUDGET

Revenues

4000 - Taxes

6000 - Income Tax	200,000.00
6001 - Real Taxes - Noncommercial	990,675.00
6100 - Real Taxes - Commercial	59,625.00
6003 - Utility Taxes	52,000.00
6005 - Tangible Personal Property Tax	10,000.00
6007 - Interest/Penalty - Real Taxes	8,000.00
6009 - Town Services - Trash	159,324.00
Total 4000 - Taxes	1,479,624.00

4010 - Licenses and Permits

6017 - Rental Permits	6,675.00
6027 - Building Permits	2,000.00
6076 - Occupancy Permits	2,450.00
6117 - Vacany Permits	8,000.00
6113 - Utility Permits	2,000.00
Total 4010 - Licenses and Permits	21,125.00

4020 - Fed, State and Co Shared Rev

6008 - GOCCP State Police Aid	50,633.00
6023 - Highway User Revenue	20,072.00
6030 - Parks and Planning Grant	17,500.00
6031 - Bond Bill - Bldg Renovation	50,000.00
6106 - Chesapeake Bay Trust - Rolph Dr	202,490.00
6080 - NFWF Rolph Drive	200,000.00
6084 - PG County - Stormwater Maint.	208,409.00
6103 - M-NCPPC Project Open Space	43,883.00
6109 - MD SHA - Safe Routes to School	211,000.00
6110 - MD DHCD Comm Legacy Grant	190,000.00

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Total 4020 - Fed, State and Co Shared Rev	<u>1,193,987.00</u>
4030 - Special Trash Pick-up	
6010 - Disposal Of Tires	<u>100.00</u>
6022 - Rebates Waste Disposal	<u>7,996.00</u>
6024 - Metal Pick Up	<u>250.00</u>
Total 4030 - Special Trash Pick-up	<u>8,346.00</u>
4040 - Cable TV	
6073 - Comcast Franchise Fee	<u>16,500.00</u>
6074 - Verizon Franchise Fee	<u>32,000.00</u>
6075 - Verizon Peg Grant	<u>20,286.00</u>
Total 4040 - Cable TV	<u>68,786.00</u>
4050 - Fines & Forfeitures	
6015 - Park Fine/Vehicle Rel/Acc Reprt	<u>10,000.00</u>
6026 - Grass Cutting	<u>500.00</u>
6037 - Speed Camera Fund	<u>775,000.00</u>
6094 - Speed Camera - Collections	<u>200,000.00</u>
6077 - Civil Citations	<u>5,000.00</u>
Total 4050 - Fines & Forfeitures	<u>990,500.00</u>
4060 - Interest Income Revenue	
6018 - Investment Interest Income	<u>2,000.00</u>
Total 4060 - Interest Income Revenue	<u>2,000.00</u>
4070 - Rental Income	
6019 - Municipal Building Rental	<u>15,000.00</u>
Total 4070 - Rental Income	<u>15,000.00</u>
4080 - Other Revenues	
6021 - Miscellaneous	<u>1,000.00</u>

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6035 · Notary Services	100.00
6038.1 · Donations - Unrestricted	1,000.00
6039 · Yard Sale	600.00
6040 · Newsletter Advertising	500.00
6105 · Utility Line Svc Program Rebate	1,500.00
6070 · Solar Energy	3,000.00
6114 · Bid Documents	600.00
6115 · Utility Fees	1,500.00
6116 · Senior Programs	700.00
Total 4080 · Other Revenues	10,500.00
4090 · Sale of Land & Equipment	
6028 · Sales of fixed assets	500.00
Total 4090 · Sale of Land & Equipment	500.00
5010 · Other Financing	
6111 · Other Financing - Loan	500,000.00
Total 5010 · Other Financing	500,000.00
5000 · Transfers	
6099 · Transfer from Fund Balance	266,482.00
6085 · Unassigned Fund Balance (R)	874,413.00
Total 5000 · Transfers	1,140,895.00
Total Revenues	5,431,263.00
Expenditures	
9000 · Total Elected Official Expenses	
9001 · Town Council	
7000 · Salaries-Council	15,000.00
7001 · Service Expenses-Council	4,000.00
7002 · Dues/Meetings/MML Conv-Council	11,000.00

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7228 · FICA-Council	1,200.00
7229 · Workers Comp-Council	131.00
Total 9001 · Town Council	31,331.00
9002 · Mayor	
7004 · Salary-Mayor	12,000.00
7006 · Service Expenses-Mayor	4,700.00
7007 · Dues/Meeting/MML Conv-Mayor	8,000.00
7005 · Employee Appreciation-Mayor	2,500.00
7197 · Event/Meeting Hospitality	2,500.00
7230 · FICA - Mayor	918.00
7231 · Workers Comp - Mayor	105.00
7008 · Election Expense	2,500.00
Total 9002 · Mayor	33,223.00
Total 9000 · Total Elected Official Expenses	64,554.00
9005 · Total Administration Expenses	
9006 · Town Clerk	
7009 · Salary-Town Clerk	50,000.00
7011 · Training - Town Clerk	2,000.00
7012 · Service Expenses - Town Clerk	500.00
7014 · Dues/Meeting/MML Con-Town Clerk	2,000.00
7003 · Codification	6,000.00
Total 9006 · Town Clerk	60,500.00
9007 · Town Administrator	
7013 · Salary - Town Administrator	72,000.00
7225 · Town Administrator Service Exp	500.00
7226 · Town Admin Dues/Meetings/Conv	2,500.00
Total 9007 · Town Administrator	75,000.00

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9008 - Finance	
7016 - Salary - Treasurer	64,000.00
7018 - Service Expenses - Treasurer	500.00
7019 - Insurance Fidelity - Treasurer	200.00
7020 - Training - Treasurer	1,500.00
7021 - Dues/Meeting/ MML Con-Treasurer	1,500.00
7022 - Data Auto Syst Upkeep-Treasurer	1,000.00
7023 - Audit - Finance	13,000.00
Total 9008 - Finance	81,700.00
9009 - Administrative	
7015 - Salary - Administrative Asst	36,553.00
7239 - Overtime - Administrative Asst	2,000.00
7127 - FICA	22,400.00
7128 - Health Insurance	21,600.00
7129 - Retirement Fund	11,300.00
7130 - Worker's Comp Insurance	2,811.00
7131 - Life/Disability Insurance	2,900.00
7132 - Vehicle Repair	500.00
7133 - Fuel	300.00
7224 - Training-Administrative Assist	2,000.00
Total 9009 - Administrative	102,364.00
Total 9005 - Total Administration Expenses	319,564.00
9010 - Total Non-Depart Expenses	
7025 - Legal Services	95,000.00
7227 - Newsletter Expense	3,000.00
7029 - General Liability Insurance	33,600.00
7034 - Contract - Temporary Employees	10,000.00
7232 - Salary - Comm/IT Specialist	25,000.00

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7233 · Salary - Webmaster	8,000.00
7035 · Publications/Subscriptions	600.00
7036 · Legal Notices	4,000.00
7038 · Copier- Administration	6,500.00
7039 · Postage - Administration	800.00
7040 · Internet Web Page Service	6,000.00
7041 · Office Supplies - Admin	6,000.00
7042 · Service/Contracts	5,000.00
7044 · Utilities-Municipal Building	7,000.00
7045 · Telephone - Municipal Building	12,460.00
7047 · ADP Payroll Service Expense	6,500.00
7048 · Association Dues	4,300.00
7050 · Bank Service Charges	600.00
7193 · Cellular Phones	3,500.00
7198 · Office Equipment	4,000.00
7350 · Salary - Healthy Hghts Prog Mgr	9,000.00
7351 · Salary - Sustainability Planner	26,000.00
7352 · Healthy Heights Expenses	1,500.00
7353 · I-Net Dues	4,400.00
7257 · Social Programs	1,500.00
Total 9010 · Total Non-Depart Expenses	284,260.00
9015 · Total Public Safety	
7054 · Salary - Police Chief	57,223.00
7055 · Salary - Police Clerk	35,763.00
7200 · Salary - Deputy Chief	27,300.00
7057 · Salary - Private I	38,313.00
7059 · Salary - Corporal 1	39,080.00
7060 · Salary - Private 2	38,313.00
7061 · Salary - Private 3	37,190.00
7262 · Salary - Staff Sargent	42,749.00
7065 · Police Overtime	15,000.00

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7056 · Salary- Code Enforcement Off	<u>36,000.00</u>
7167 · Workers Compensation	<u>94,164.00</u>
7168 · Health Insurance	<u>28,000.00</u>
7169 · Life/Disability Insurance	<u>5,000.00</u>
7170 · Retirement	<u>16,300.00</u>
7171 · FICA	<u>29,200.00</u>
7066 · New Uniform Issue - Police	<u>3,000.00</u>
7068 · Gasoline Expense-Police	<u>29,000.00</u>
7069 · Vehicle/Equipment Repair	<u>15,000.00</u>
7070 · Office Supplies - Police	<u>5,000.00</u>
7073 · Communication Equip (MDT Cell)	<u>2,000.00</u>
7074 · Law Enforcement Equipment	<u>1,500.00</u>
7075 · MPTC Training Courses	<u>400.00</u>
7076 · Supplies	<u>5,000.00</u>
7077 · Mobile Data Computers	<u>8,500.00</u>
7175 · Surveillance Cameras	<u>13,000.00</u>
7082 · Utilities - Police Department	<u>5,000.00</u>
7083 · Training/Meetings/Conventions	<u>4,000.00</u>
7084 · Telephone - Police Department	<u>6,000.00</u>
7201 · Debt Service - New Police Vehicle	<u>24,000.00</u>
7176 · Police MOU/Attorney Fee	<u>6,000.00</u>
7203 · Communication Equipment	<u>500.00</u>
7204 · Weapons (Firearms & Ammunition)	<u>1,500.00</u>
7205 · Recruitment Expense	<u>1,500.00</u>
7206 · Substance and Physical Testing	<u>500.00</u>
7207 · Neighborhood Watch	<u>700.00</u>
Total 9015 · Total Public Safety	<u><u>671,695.00</u></u>
9020 · Total Public Works Expenses	
9021 · Public Works - Administration	
7107 · Part-time Seasonal	<u>9,000.00</u>
7085 · Crewman #2	<u>28,080.00</u>

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7088 · Crewman #3	32,240.00
7235 · PW Director	54,060.00
7090 · Overtime - Public Works	5,000.00
7098 · Uniform Replacement	800.00
7101 · Telephone - Public Works	5,000.00
7102 · Health Insurance	10,800.00
7103 · FICA	9,900.00
7282 · Unemployment Compensation	3,000.00
7104 · Retirement	5,969.00
7105 · Workers Compensation	15,819.00
7106 · Life/Disability Insurance	2,494.00
7260 · Substance Testing	500.00
7242 · PW Training	3,400.00
Total 9021 · Public Works - Administration	186,062.00
9022 · Public Works - Bldg Maintenance	
7093 · Supplies/Miscellaneous	3,000.00
7096 · Janitorial Supplies	3,000.00
7097 · Sm Equipment/PW Bldg Maint-Repl	3,500.00
7095 · Exterminating	3,800.00
Total 9022 · Public Works - Bldg Maintenance	13,300.00
9023 · Public Works - Fleet Maint	
7092 · Vehicle Maintenance	10,000.00
7094 · Gasoline Expense	3,600.00
7320 · Large Equipment	10,000.00
Total 9023 · Public Works - Fleet Maint	23,600.00
9024 · Public Works - Park Maint	
7089 · Equipment/Supplies - Park Maint	10,000.00
7263 · Public Area Maintenance	60,000.00
Total 9024 · Public Works - Park Maint	70,000.00

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9025 · Public Works - Street Maint	
7099 · Street Signs & Paint	10,000.00
7243 · Street Maintenance	20,000.00
8008 · Snow Removal/Tree Removal	20,000.00
Total 9025 · Public Works - Street Maint	50,000.00
Total 9020 · Total Public Works Expenses	342,962.00
9055 · Total Speed Camera Expenses	
7300 · Administrative Fee	400,000.00
7301 · Salaries	14,000.00
7216 · Attorney Fees	20,000.00
7210 · Computers/Software	4,000.00
7217 · Street Signs/Crosswalk Paintings	13,000.00
7244 · Audit	3,000.00
7214 · Other	2,000.00
Total 9055 · Total Speed Camera Expenses	456,000.00
9065 · Total Allowed Expenditures	
7310 · Travel and Meeting	500.00
7309 · Programs for Safety	1,000.00
7308 · Office Supplies/Equipment	500.00
7212 · Surveillance Cameras	500.00
7208 · IT/Software	2,500.00
Total 9065 · Total Allowed Expenditures	5,000.00
9075 · Total Street Hwy Admin Expenses	
8000 · Street Repair Project	200,000.00
Total 9075 · Total Street Hwy Admin Expenses	200,000.00
9030 · Total Trash Services	

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8001 - Goode Trash	159,324.00
8002 - Refuse Disposal Fees	4,500.00
8102 - Municipal Public Dumpster	2,500.00
Total 9030 - Total Trash Services	166,324.00
9040 - Total Capital Improvement	
8012 - Sust Design Serv - Consult Eng	10,000.00
8018 - North Huron St Reconstruction	100,000.00
8016 - Storm Drain Repair/Reconstruct	50,000.00
8020 - Annexation Study/Survey	15,000.00
8034 - Rolph Drive Project	621,581.00
8042 - Debt Service - Street Improve	43,537.00
Total 9040 - Total Capital Improvement	840,118.00
9045 - Total Municipal Bldg Expense	
7194 - Network System-IT System/Phones	15,000.00
7046 - Community Rm/Upgrade and Maint	6,000.00
7256 - Community Room Rental Services	4,000.00
7196 - Furniture	2,000.00
7223 - General Building Repair & Maint	50,000.00
8038 - Modoc Building	400,000.00
Total 9045 - Total Municipal Bldg Expense	477,000.00
9035 - Total Street Lighting Expense	
8006 - Street Lighting	40,000.00
Total 9035 - Total Street Lighting Expense	40,000.00
9050 - Total Special Programs Expense	
8010 - Parks and Planning Expense	10,000.00
8028 - Plus 60 Senior Program	5,000.00
8030 - Youth Programs	3,000.00
8031 - Sustainable Forest Heights Plan	1,500.00

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8032 - Economic Development Business	2,000.00
8033 - Forest Heights Sustainable CDC	7,500.00
Total 9050 - Total Special Programs Expense	29,000.00
9070 - Restricted Funding	
8023 - Chesapeake Bay Trust	202,490.00
7236 - NFWF Urban Small Waters	200,000.00
7259 - M-NCPPC Proj Open Space	43,883.00
8041 - MD SHA Safe Routes to School	211,000.00
8999 - Contribution to Rainy Day Fund	3,000.00
Total 9070 - Restricted Funding	660,373.00
9090 - Fund Balance	
9999 - Unassigned Fund Balance (E)	874,413.00
Total 9090 - Fund Balance	874,413.00
Total Expenditures	5,431,263.00
Net Ordinary Income	0.00