

**THE TOWN OF FOREST HEIGHTS  
RESOLUTION 54 -16**

**A RESOLUTION TO PURCHASE A USED OFFICE TRAILER FROM THE TOWN OF  
EAGLE HARBOR, MARYLAND**

Introduced by: Mayor Jacqueline Goodall

WHEREAS, the Town Charter, § 33-63(f) authorizes the Town to forego the normal procurement process through cooperative purchasing in certain cases where another government entity has already made a competitive purchase of said item and therefore the Mayor and Council may, without soliciting bids, purchase the item in question at the bid price from the successful bidder, if the Mayor and Council determines that the bid price is competitive, and

WHEREAS, the Town Charter, § 33-63(g) further authorizes the Mayor and Council by a two-thirds vote to waive the competitive bidding requirements of said Charter section for good cause shown for sole source procurements of unique products and services, and that written findings as to the basis of such waiver shall be placed in the journal of the Council's proceedings, and

WHEREAS, the Town Ordinance Code, § 20.4(a)(6) states that upon written findings entered into the journal, the Mayor and Council may exempt the purchase of a good or service from competitive selection processes when the purchase qualifies as a sole source procurement as a result of several circumstances including: One vendor is the only one qualified or eligible or is quite obviously the most qualified or eligible to provide the good or service or the procurement is of such a specialized nature or related to a specific geographic location that only a single source, by virtue of experience, expertise, proximity, or ownership of intellectual property rights, could most satisfactorily provide the good or service, and

WHEREAS, the Town would like to purchase a used office trailer from the Town of Eagle Harbor, Maryland to house the Administration Department during the renovations of the lower level of the Municipal Building, in the amount of \$4,000 for the trailer and \$1,000 for transport; and

NOW THEREFORE, BE IT RESOLVED that the Mayor and Town Council of Town of Forest Heights, Maryland hereby authorizes the Mayor to procure and purchase the office trailer described in said exhibit, in an combine amount not to exceed \$5,000, which includes transport (attached) Exhibit A.

AND BE IT FURTHER RESOLVED that this Resolution shall take effect immediately and the Mayor is hereby authorized to purchase the used office trailer for the Administrative offices.

PASSED this 21<sup>st</sup> day of September, 2016.

**APPROVED:** By Resolution of the Town Council of The Town of Forest Heights, Maryland

ROLL CALL VOTE

YEA/NAY/ABSTAIN/ABSENT

GOODALL	<u>YEA</u>
KENNEDY II	<u>ABSENT</u>
MCLAURIN	<u>YEA</u>
BARNES	<u>ABSENT</u>
MUHAMMAD	<u>NAY</u>
SMITH-BARNES	<u>YEA</u>
MANN	<u>YEA</u>

I HEREBY CERTIFY that the above Resolution No. 54-16 was passed by the required (2/3rds) yea and nay votes of the Mayor and Council of the Town of Forest Heights on the 21<sup>st</sup> day of September, 2016.

ATTEST:

THE MAYOR AND COUNCIL OF THE  
TOWN OF FOREST HEIGHTS

*Signature on file*

*Signature on file*

\_\_\_\_\_  
Bonita C. Anderson, Town Clerk

By: \_\_\_\_\_  
Jacqueline Goodall, Mayor

*Signature on file*

By: \_\_\_\_\_  
Cynthia Mann, Council President

Exhibit A, is attached hereto.