

**THE TOWN OF FOREST HEIGHTS**

**RESOLUTION 69-15**

**A RESOLUTION TO PURCHASE VEHICLE REPAIRS**

Introduced by: Councilwoman Cynthia Mann

WHEREAS, the Town Charter, § 33-63(f) authorizes the Town to forego the normal procurement process through cooperative purchasing in certain cases where another government entity has already made a competitive purchase of said item and therefore the Mayor and Council may, without soliciting bids, purchase the item in question at the bid price from the successful bidder, if the Mayor and Council determines that the bid price is competitive, and

WHEREAS, the Town Charter, § 33-63(g) further authorizes the Mayor and Council by a two-thirds vote to waive the competitive bidding requirements of said Charter section for good cause shown for sole source procurements of unique products and services, and that written findings as to the basis of such waiver shall be placed in the journal of the Council's proceedings, and

WHEREAS, the Town Ordinance Code, § 20.4(a)(6) states that upon written findings entered into the journal, the Mayor and Council may exempt the purchase of a good or service from competitive selection processes when the purchase qualifies as a sole source procurement as a result of several circumstances including: One vendor is the only one qualified or eligible or is quite obviously the most qualified or eligible to provide the good or service or the procurement is of such a specialized nature or related to a specific geographic location that only a single source, by virtue of experience, expertise, proximity, or ownership of intellectual property rights, could most satisfactorily provide the good or service, and

WHEREAS, the Council finds that it is prudent and necessary to have repairs (See attached invoice) affected on a Town vehicle assigned to the police department, for the Department's efficient operation while ensuring the concerns for public safety and

WHEREAS, The Mayor and Council on recommendation from the Chief of Police will agree to have the Woodard Automotive Inc. 18 Shorts Street Fredericksburg, Virginia, make the necessary repairs.

WHEREAS, the Treasurer has certified that the funds are available under line item 7069 and due to the location of the vehicle at the time the need for repairs occurred it was prudent to have the analysis performed in the area rather than risk additional damage to the vehicle's engine. The vehicle is assigned Deputy Chief Pablo Mitchell. Lieutenant Colonel Mitchell is familiar with Woodard's reputation for reliable service and their prior history providing automotive repairs on vehicles owned by the Federal Bureau of

Investigation (FBI) prior to the FBI's enlargement of their own motor vehicles services facility. Said purchase is for items of a specialized nature and in accordance with Section 20.4(a)(6) of the Ordinance Code for the Town of Forest Heights.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Town Council of Town of Forest Heights, Maryland hereby authorize the Chief of Police or his designee to procure a manual system of policy and procedure for a purchase price not to exceed \$1,398.63. This transaction will proceed as further described herein and in the above recitals which are incorporated by reference herein.

AND BE IT FURTHER RESOLVED that this Resolution shall take effect upon its passage.

PASSED this 7<sup>th</sup> day of December, 2015.

**APPROVED:** By Resolution of the Town Council of the Town of Forest Heights, Maryland

<u>ROLL CALL VOTE</u>	<u>YEA/NAY/ABSTAIN/ABSENT</u>
GOODALL	<u>YEA</u>
KENNEDY II	<u>YEA</u>
MCLAURIN	<u>ABSENT</u>
BARNES	<u>YEA</u>
MANN	<u>YEA</u>
SMITH-BARNES	<u>ABSENT</u>
MUHAMMAD	<u>YEA</u>

I HEREBY CERTIFY that the above Resolution No. was passed by the required (2/3rds) yea and nay votes of the Mayor and Council of the Town of Forest Heights on the 7<sup>th</sup> day of, December 2015.

ATTEST:

*Signature on file*  
\_\_\_\_\_  
Bonita C. Anderson, Town Clerk

THE MAYOR AND COUNCIL OF THE  
TOWN OF FOREST HEIGHTS

*Signature on file*  
By: \_\_\_\_\_  
Jacqueline Goodall, Mayor

**ABSENT**  
By: \_\_\_\_\_  
C. Lynn Smith-Barnes, Council President