

FY 2015 Town of Forest Heights
4th Quarter Report
July 1, 2014 to June 30, 2015

Account ID	Account Description	JUL 2014 - JUNE 2015	FY15 BUDGET	% of BUDGET
	REVENUES			
	TAXES			
6000	Income Taxes	\$ 203,032.37	\$ 170,000.00	119.43%
6001	Real Taxes - Noncommercial	\$ 971,308.13	\$ 911,623.00	106.55%
6100	Real taxes - Commercial	\$ 847.96	\$ 54,680.00	1.55%
6003	Utility Taxes	\$ 45,206.54	\$ 38,000.00	118.96%
6005	Tangible Personal Property Taxes	\$ 10,883.80	\$ 16,800.00	64.78%
6007	Interest/Penalty-Town Real Estate Taxes	\$ 16,494.43	\$ 8,000.00	206.18%
6009	Town Services -Trash	\$ 150,236.00	\$ 150,236.00	100.00%
	Subtotals	\$ 1,398,009.23	\$ 1,349,339.00	103.61%
	LICENSES & PERMITS			
6017	Rental Permits	\$ 5,105.00	\$ 4,150.00	123.01%
6027	Building Permits	\$ 1,700.00	\$ 500.00	340.00%
6076	Occupancy Permits	\$ 1,050.00	\$ 2,450.00	42.86%
	Subtotals	\$ 7,855.00	\$ 7,100.00	110.63%
	FEDERAL, STATE AND COUNTY SHARED REVENUES			
6008	GOCCP Grant-State Police Grant	\$ 42,155.00	\$ 36,798.00	114.56%
6023	Highway User Revenue	\$ 58,621.53	\$ 63,090.00	92.92%
6030	Parks & Planning Grant	\$ 10,000.00	\$ 10,000.00	100.00%
6031	Bond Bill-Building Renovation	\$ 44,459.00	\$ 50,000.00	88.92%
6033	Tree Releaf Grant	\$ -	\$ 10,000.00	0.00%
6041	Chesapeake Bay Trust	\$ 18,500.00	\$ 20,000.00	92.50%
6106	Chesapeake Bay Trust - Rolph Drive	\$ -	\$ 202,490.00	0.00%
6080	NFWF Rolph Drive	\$ -	\$ 40,000.00	0.00%
6084	PG County - Stormwater Maintenance	\$ 91,375.00	\$ 156,142.00	58.52%
6102	Maryland Smart Energy Grant	\$ -	\$ 80,000.00	0.00%
6103	M-NCPPC Project Open Space	\$ -	\$ 24,212.00	0.00%
6104	MD Parks & Playgrounds - FoxMo Tot Lot	\$ 27,325.80	\$ 28,000.00	97.59%
6108	Chesapeake Bay Trust - Treekeepers	\$ -	\$ 44,815.00	0.00%
	Subtotals	\$ 292,436.33	\$ 765,547.00	38.20%

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	SPECIAL TRASH PICKUP				
6010	Disposal of Tires	\$	6.00	\$ 100.00	6.00%
6022	Rebates Waste Disposal	\$	7,996.00	\$ 7,996.00	100.00%
6024	Town Services - Metal Pick-Up	\$	140.00	\$ 200.00	70.00%
	Subtotals	\$	8,142.00	\$ 8,296.00	98.14%
	CABLE TV				
6073	Comcast Franchise Fee	\$	12,245.15	\$ 16,000.00	76.53%
6074	Verizon Franchise Fe	\$	22,994.92	\$ 28,000.00	82.12%
6075	Verizon Peg Grant	\$	14,624.77	\$ 17,000.00	86.03%
	Subtotals	\$	49,864.84	\$ 61,000.00	81.75%
	FINES & FORFEITURES				
6015	Parking Fines/Vehicle Release/Accident Reports	\$	9,550.00	\$ 10,000.00	95.50%
6026	Grass Cutting	\$	-	\$ 500.00	0.00%
6037	Speed Camera Fund	\$	710,387.32	\$ 665,000.00	106.83%
6094	Speed Camera Fund - Collections	\$	169,538.32	\$ 175,000.00	96.88%
6077	Civil Citations	\$	3,600.00	\$ 3,500.00	102.86%
	Subtotals	\$	893,075.64	\$ 854,000.00	104.58%
	REVENUES FROM INTEREST INCOME				
6018	Investment Interest Income	\$	1,768.23	\$ 2,200.00	80.37%
	Subtotals	\$	1,768.23	\$ 2,200.00	80.37%
	RENTAL INCOME				
6019	Municipal Building Rental	\$	24,195.00	\$ 12,000.00	201.63%
	Subtotals	\$	24,195.00	\$ 12,000.00	201.63%

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	OTHER REVEUES						
6021	Miscellaneous		\$ 7,735.15		\$ 300.00		2578.38%
6038.1	Donations - Unrestricted		\$ 2,300.00		\$ 1,000.00		230.00%
6039	Yard Sale		\$ 845.00		\$ 600.00		140.83%
6040	Newsletter Advertising		\$ 450.00		\$ 800.00		56.25%
6105	Utility Line Warranty Rebate		\$ 1,692.32		\$ 1,500.00		112.82%
6070	Solar Energy		\$ 1,513.80		\$ 1,000.00		151.38%
6107	Kaboom Grant		\$ 20,000.00		\$ 20,000.00		100.00%
	Subtotals		\$ 34,536.27		\$ 25,200.00		137.05%
	SALE OF LAND & EQUIPMENT						
6028	Sale of Fixed Assets		\$ 850.00		\$ 200.00		425.00%
	Subtotals		\$ 850.00		\$ 200.00		425.00%
	TRANSFERS						
6085	Unrestricted Net Assets		\$ -		\$ 86,325.00		0.00%
	Subtotal		\$ -		\$ 86,325.00		0.00%
	Total Revenues		\$ 2,710,732.54		\$ 3,171,207.00		85.48%
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	Account Description		JUL 2014 - JUNE 2015		FY15 BUDGET		% of BUDGET
	EXPENSES						
	<u>ELECTED OFFICIALS</u>						
	TOWN COUNCIL						
7000	Salary - Council	\$	14,999.76	\$	15,000.00		100.00%
7001	Service Expense - Council	\$	1,139.00	\$	4,200.00		27.12%
7002	Dues/Meetings/Convention - Council	\$	7,930.26	\$	10,200.00		77.75%
7228	FICA - Council	\$	1,147.68	\$	1,200.00		95.64%
7229	Workers Comp - Council	\$	327.48	\$	390.00		83.97%
	Subtotal	\$	25,544.18	\$	30,990.00		82.43%
	MAYOR						
7004	Salary - Mayor	\$	6,749.94	\$	8,000.00		84.37%
7006	Service Expense - Mayor	\$	4,605.30	\$	4,700.00		97.99%
7007	Dues/Meetings/Convention-Mayor	\$	6,851.39	\$	8,000.00		85.64%
7005	Employee Appreciation - Mayor	\$	1,917.15	\$	2,500.00		76.69%
7197	Event/Meeting Hospitality	\$	1,836.19	\$	2,500.00		73.45%
7230	FICA - Mayor	\$	420.72	\$	450.00		93.49%
7231	Workers Comp - Mayor	\$	54.76	\$	70.00		78.23%
7008	Election Expenses	\$	1,950.00	\$	2,903.00		67.17%
	Subtotal	\$	24,385.45	\$	29,123.00		83.73%
	Total Elected Officials	\$	49,929.63	\$	60,113.00		83.06%
	<u>TOWN ADMINISTRATION</u>						
	TOWN CLERK						
7011	Training - Town Clerk	\$	298.00	\$	1,500.00		19.87%
7012	Town Clerk Service Expenses	\$	711.36	\$	900.00		79.04%
7014	Town Clerk Dues/Meeting/Convention	\$	1,019.93	\$	2,845.00		35.85%
7003	Codification	\$	7,531.09	\$	8,700.00		86.56%
	Subtotal	\$	9,560.38	\$	13,945.00		68.56%
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	Account Description		JUL 2014- JUNE 2015	FY15 BUDGET	% of BUDGET
	TOWN ADMINISTRATOR				
7225	Town Administrator Service Expenses	\$	278.04	\$ 500.00	55.61%
7226	Town Administrator Dues/Meetings/Convention	\$	1,196.66	\$ 1,300.00	92.05%
	Subtotal	\$	1,474.70	\$ 1,800.00	81.93%
	FINANCE				
7018	Treasurer Service Expense	\$	160.95	\$ 200.00	80.48%
7019	Insurance-Fidelity (Treasurer)	\$	187.66	\$ 200.00	93.83%
7020	Training - Treasurer	\$	287.38	\$ 300.00	95.79%
7021	Treasurer Dues/Meetings/Conventions	\$	1,671.45	\$ 1,800.00	92.86%
7022	Data Auto System/ Upkeep-Treasurer	\$	-	\$ 300.00	0.00%
7023	Auditing - Treasurer	\$	13,000.00	\$ 13,000.00	100.00%
	Subtotal	\$	15,307.44	\$ 15,800.00	96.88%
	ADMINSTRATIVE				
	Administrative Salaries	\$	212,739.91	\$ 217,100.00	97.99%
7127	FICA	\$	20,178.61	\$ 20,200.00	99.89%
7128	Health Insurance	\$	21,588.43	\$ 21,600.00	99.95%
7129	Retirement Fund	\$	10,930.17	\$ 10,950.00	99.82%
7130	Workmen's Compensation Insurance	\$	2,207.83	\$ 2,250.00	98.13%
7131	Life/Disability Insurance	\$	2,991.56	\$ 3,000.00	99.72%
7024	Fuel	\$	183.67	\$ 200.00	91.84%
7224	Training - Administration	\$	1,571.45	\$ 1,600.00	98.22%
	Subtotal	\$	272,391.63	\$ 276,900.00	98.37%
	Total Administration	\$	298,734.15	\$ 308,445.00	96.85%
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	GENERAL - NON DEPARTMENTAL						
7025	Legal Services		\$ 83,367.31		\$ 93,300.00		89.35%
7227	Newsletter Expense		\$ 2,453.50		\$ 3,000.00		81.78%
7029	General Liability Insurance (LGIT)		\$ 30,924.50		\$ 31,000.00		99.76%
7032	Unemployment Compensation		\$ 4,381.84		\$ 5,000.00		87.64%
7034	Contract - Temp Employees		\$ 6,007.38		\$ 7,000.00		85.82%
7035	Publications & Subscriptions		\$ 405.65		\$ 600.00		67.61%
7036	Legal Notices		\$ 2,560.00		\$ 3,000.00		85.33%
7038	Copier - Administration		\$ 7,421.54		\$ 7,700.00		96.38%
7039	Postage - Administration		\$ 300.55		\$ 700.00		42.94%
7040	Internet Acc & Web Page Service		\$ 4,479.72		\$ 6,000.00		74.66%
7041	Office Supplies		\$ 6,391.71		\$ 7,000.00		91.31%
7042	Service Contracts		\$ 2,299.47		\$ 2,500.00		91.98%
7044	Utilities -Municipal Building		\$ 6,646.23		\$ 7,500.00		88.62%
7045	Telephone-Municipal Building		\$ 3,701.66		\$ 3,800.00		97.41%
7046	Community Room/Upgrade & Maint		\$ -		\$ 300.00		0.00%
7256	Community Room Rental Expense		\$ 4,945.00		\$ 5,000.00		98.90%
7048	ADP - Payroll Service Charge		\$ 6,274.09		\$ 6,500.00		96.52%
7050	Association Dues		\$ 2,946.22		\$ 3,000.00		98.21%
7193	Bank Service Charges		\$ 609.86		\$ 650.00		93.82%
7198	Cellular Phones		\$ 3,879.36		\$ 3,900.00		99.47%
7350	Office Equipment		\$ 59.99		\$ 1,000.00		6.00%
7353	Healthy Heights Expense		\$ 1,163.72		\$ 1,500.00		77.58%
7255	Uncollected Taxes		\$ -		\$ 130.00		0.00%
7353	I-Net Dues		\$ 648.65		\$ 1,746.00		37.15%
7257	Social Programs		\$ 174.14		\$ 500.00		
	Non Departmental Salaries		\$ 70,240.70		\$ 72,000.00		97.56%
	Total Non Departmental		\$ 252,282.79		\$ 274,326.00		91.96%
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	PUBLIC SAFETY						
	Public Safety Salaries		\$ 358,128.62		\$ 363,912.00		98.41%
7167	Workers Compensation		\$ 68,991.36		\$ 74,843.00		92.18%
7168	Health Insurance		\$ 19,924.22		\$ 20,000.00		99.62%
7169	Life/Disability Insurance		\$ 4,879.00		\$ 5,000.00		97.58%
7170	Retirement		\$ 16,303.94		\$ 17,470.00		93.33%
7171	FICA		\$ 27,957.04		\$ 30,267.00		92.37%
7066	New Uniform Issue-Police		\$ 4,495.06		\$ 4,500.00		99.89%
7068	Gasoline Expenses-Police		\$ 27,130.74		\$ 29,000.00		93.55%
7069	Vehicle/ Equipment Repair		\$ 16,479.92		\$ 17,000.00		96.94%
7070	Office Supplies		\$ 3,079.67		\$ 4,500.00		68.44%
7073	Communication Equipment (cell phones)		\$ 1,957.17		\$ 2,000.00		97.86%
7074	Law Enforcement Equipment		\$ -		\$ 1,500.00		0.00%
7075	MPTC Training Courses		\$ -		\$ 100.00		0.00%
7076	Supplies & Miscellaneous Expenses		\$ 2,524.43		\$ 3,000.00		84.15%
7077	Mobile Data Computers		\$ 12,182.30		\$ 12,500.00		97.46%
7175	Surveillance Camera		\$ 5,536.49		\$ 10,100.00		54.82%
7082	Utilities - Police		\$ -		\$ 3,000.00		0.00%
7083	Training/Meetings/Conventions		\$ 2,816.57		\$ 3,000.00		93.89%
7084	Telephone - Police		\$ 3,573.16		\$ 3,600.00		99.25%
7176	Police MOU /Attorney Fee		\$ 8,108.00		\$ 11,800.00		68.71%
7203	Communication Equipment		\$ -		\$ 500.00		0.00%
7204	Service Weapons (Firearms & Ammunition)		\$ 1,072.97		\$ 2,500.00		42.92%
7205	Recruitment Expenses		\$ -		\$ 100.00		0.00%
7206	Substance and Physical Testing		\$ 176.50		\$ 500.00		35.30%
7207	Neighborhood Watch Program		\$ 304.31		\$ 500.00		60.86%
	Total Public Safety		\$ 585,621.47		\$ 621,192.00		94.27%
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	PUBLIC WORKS DEPARTMENT						
	ADMINISTRATION						
	Public Works Salaries		\$ 156,095.04		\$ 163,355.00		95.56%
7098	Uniform Replacement		\$ 149.73		\$ 500.00		29.95%
7101	Telephone		\$ 2,483.36		\$ 2,800.00		88.69%
7102	Health Insurance		\$ 19,113.70		\$ 19,200.00		99.55%
7103	FICA		\$ 11,702.12		\$ 12,382.00		94.51%
7104	Retirement		\$ 7,705.87		\$ 7,893.00		97.63%
7105	Workers Comp		\$ 14,663.57		\$ 15,793.00		92.85%
7106	Life/Disability Insurance		\$ 2,572.57		\$ 2,700.00		95.28%
7260	Substance Testing		\$ -		\$ 500.00		0.00%
7242	PW Training		\$ 4,422.50		\$ 4,500.00		98.28%
	Subtotal		\$ 218,908.46		\$ 229,623.00		95.33%
	BUILDING MAINTENANCE						
7093	Supplies/Misc.		\$ 2,306.30		\$ 4,500.00		51.25%
7096	Janitorial Supplies		\$ 1,656.00		\$ 3,000.00		55.20%
7097	Sm Equipment/PW Bldg Maint-Replacement		\$ 2,189.66		\$ 2,800.00		78.20%
7095	Exterminating		\$ 2,285.47		\$ 2,300.00		99.37%
	Subtotal		\$ 8,437.43		\$ 12,600.00		66.96%
	FLEET MAINTENANCE						
7092	Vehicle Maintenance		\$ 1,772.37		\$ 3,500.00		50.64%
7094	Fuel		\$ 5,763.06		\$ 6,000.00		96.05%
7320	Large Equipment		\$ 855.00		\$ 9,000.00		9.50%
	Subtotal		\$ 8,390.43		\$ 18,500.00		45.35%
	PARK MAINTENANCE						
7089	Park Maintenance/Supplies		\$ 9,344.39		\$ 18,000.00		51.91%
	Subtotal		\$ 9,344.39		\$ 18,000.00		51.91%
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	STREET MAINTENANCE						
7099	Street Signs and Street Painting	\$	1,657.14		\$ 5,000.00		33.14%
7243	Street Maintenance	\$	6,750.00		\$ 10,000.00		67.50%
8008	Snow/Tree Removal	\$	15,408.48		\$ 17,000.00		90.64%
	Subtotal	\$	23,815.62		\$ 32,000.00		74.42%
	Total Public Works Department	\$	268,896.33		\$ 310,723.00		86.54%
	SPEED CAMERA						
7300	Administration Fee	\$	389,858.01		\$ 390,000.00		99.96%
7301	Salary	\$	8,743.75		\$ 9,500.00		92.04%
7216	Attorney Fees	\$	22,553.00		\$ 23,000.00		98.06%
7210	Computers/Software	\$	-		\$ 2,000.00		0.00%
7217	Street Signs/Crosswalk Painting	\$	-		\$ 2,500.00		0.00%
7244	Audit	\$	-		\$ 3,000.00		0.00%
7214	Other	\$	-		\$ 500.00		0.00%
	Total Direct Speed Camera Cost	\$	421,154.76		\$ 430,500.00		97.83%
7311	STATE REVENUE after 10% of budget	\$	-		\$ -		0.00%
	ALLOWABLE EXPENSES						
7310	Travel and Meeting	\$	-		\$ 500.00		0.00%
7309	Public Safety Programs	\$	-		\$ 1,000.00		0.00%
7308	Office Supplies/Equipment	\$	-		\$ 500.00		0.00%
7208	IT/Software	\$	-		\$ 500.00		0.00%
7212	Surveillance Cameras	\$	-		\$ 2,400.00		0.00%
	Total	\$	-		\$ 4,900.00		0.00%
	STREET HWY ADMINISTRATION						
8000	Street Repair Project	\$	21,320.00		\$ 30,000.00		71.07%
	Total	\$	21,320.00		\$ 30,000.00		71.07%
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	TRASH SERVICES						
8001	Goode Trash Contract	\$	137,716.15	\$	150,236.00		91.67%
8002	Refuse Disposal Fees	\$	774.95	\$	4,500.00		17.22%
8102	Goode Trash Contract Muncipal Bldg Dumpster	\$	550.00	\$	2,500.00		22.00%
	Total Contracted Trash Expenses	\$	139,041.10	\$	157,236.00		88.43%
	CAPITAL IMPROVEMENTS						
8012	Sustainable Design Service - Consulting Engineer	\$	-	\$	50,000.00		0.00%
8018	North Huron Street Reconstruction	\$	33,989.35	\$	75,000.00		45.32%
8016	Stormdrain Repair/Reconstruction	\$	3,585.00	\$	10,000.00		35.85%
8020	Annexation Study/Survey	\$	17,960.00	\$	30,000.00		59.87%
8034	Rolph Drive Project	\$	16,395.78	\$	187,755.00		8.73%
	Total	\$	71,930.13	\$	352,755.00		20.39%
	MUNICIPAL BLDG EXPENSE						
7194	Network System - IT System/Phones	\$	10,466.10	\$	25,000.00		41.86%
7195	Computer Room	\$	276.20	\$	1,500.00		18.41%
7196	Furniture	\$	-	\$	5,000.00		0.00%
7223	General Building Repair & Maintenance	\$	21,473.00	\$	26,500.00		81.03%
8038	Modoc Building	\$	12,777.77	\$	35,000.00		36.51%
	Total	\$	44,993.07	\$	93,000.00		48.38%
	STREET LIGHTING						
8006	Street Lighting Expenses	\$	38,202.25	\$	44,000.00		86.82%
	Total	\$	38,202.25	\$	44,000.00		86.82%
	Special Program Expense						
8009	Tree Releaf Grant	\$	-	\$	-		0.00%
8010	Parks and Planning	\$	8,755.96	\$	10,000.00		87.56%
8028	Plus 60 Senior Program	\$	5,900.96	\$	6,000.00		98.35%
8030	Youth Programs	\$	3,217.91	\$	5,000.00		64.36%
8031	Sustainable Forest Heights Planning	\$	678.56	\$	1,500.00		45.24%
8032	Economic Development Business	\$	65.08	\$	1,500.00		4.34%
8033	Forest Heights Sustainable CDC	\$	-	\$	500.00		0.00%
	Total	\$	18,618.47	\$	24,500.00		75.99%
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