

**Town of Forest Heights
FY 2015 Budget**

**Approved
FY 2015**

Revenue

4000 - Taxes

| | |
|---------------------------------------|------------------------|
| 6000 - Income Tax | \$ 170,000.00 |
| 6001 - Real Taxes - Noncommercial | \$ 911,623.00 |
| 6100 - Real Taxes - Commercial | \$ 54,680.00 |
| 6003 - Utility Taxes | \$ 38,000.00 |
| 6005 - Tangible Personal Property Tax | \$ 16,800.00 |
| 6007 - Interest/Penalty - Real Taxes | \$ 8,000.00 |
| 6009 - Town Services - Trash | \$ 150,236.00 |
| Total 4000 - Taxes | \$ 1,349,339.00 |

4010 - Licenses and Permits

| | |
|--|--------------------|
| 6017 - Rental Permits | \$ 4,150.00 |
| 6027 - Building Permits | \$ 500.00 |
| 6076 - Occupancy Permits | \$ 2,450.00 |
| Total 4010 - Licenses and Permits | \$ 7,100.00 |

4020 - Fed, State and Co Shared Rev

| | |
|--|----------------------|
| 6008 - GOCCP State Police Aid | \$ 36,798.00 |
| 6020 - GOCCP COPS Grant | |
| 6023 - Highway User Revenue | \$ 19,335.00 |
| 6030 - Parks and Planning Grant | \$ 10,000.00 |
| 6031 - Bond Bill - Bldg Renovation | \$ 50,000.00 |
| 6033 - Tree Releaf Grant | \$ 10,000.00 |
| 6041 - C Bay Trust Fund | \$ 20,000.00 |
| 6106 - C Bay Trust Fund - Rolph Dr | \$ 202,490.00 |
| 6050 - CDBG - Bldg Renovation/PGC | \$ - |
| 6051 - MD Department on Aging | \$ - |
| 6052 - MDDNR Community Parks | \$ - |
| 6079 - 319 Grant MD Dept of Energy | \$ - |
| 6080 - NFWF Rolph Drive | \$ 40,000.00 |
| 6081 - NFWF North Huron Drive | \$ - |
| 6082 - NFWF Urban Small Waters | \$ - |
| 6084 - PG County - Stormwater Maint. | \$ 156,142.00 |
| 6091 - PG County CDBG - Reading/Tutoring | \$ - |
| 6092 - MD Renewable Energy Grant | \$ - |
| 6093 - MD Energy Grant - Low/Mod Residential | \$ - |
| 6102 - Maryland Smart Energy Grant | \$ 80,000.00 |
| 6103 - M-NCPPC Project Open Space | \$ 24,212.00 |
| 6104 - MD Parks & Playgrounds-FOXMO Tot Lots | \$ 28,000.00 |
| Total 4020 - Fed, State and Co Shared Rev | \$ 676,977.00 |

4030 - Special Trash Pick-up

| | |
|-------------------------------|-------------|
| 6010 - Disposal Of Tires | \$ 100.00 |
| 6022 - Rebates Waste Disposal | \$ 7,996.00 |
| 6024 - Metal Pick Up | \$ 200.00 |

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|--|------------------------|
| Total 4030 · Special Trash Pick-up | \$ 8,296.00 |
| | |
| 4040 · Cable TV | |
| 6073 · Comcast Franchise Fee | \$ 16,000.00 |
| 6074 · Verizon Franchise Fee | \$ 28,000.00 |
| 6075 · Verizon Peg Grant | \$ 17,000.00 |
| 6083 · Comcast PEG | \$ - |
| Total 4040 · Cable TV | \$ 61,000.00 |
| | |
| 4050 · Fines & Forfeitures | |
| 6014 · Fines and Forfeitures | \$ - |
| 6015 · Park Fine/Vehicle Rel/Acc Reprt | \$ 10,000.00 |
| 6016 · Municipal Violations/Code Enfor | \$ - |
| 6026 · Grass Cutting | \$ 500.00 |
| 6037 · Speed Camera Fund | \$ 500,000.00 |
| 6094 · Speed Camera Fund - Collections | \$ 80,000.00 |
| 6077 · Civil Citations | \$ 3,500.00 |
| Total 4050 · Fines & Forfeitures | \$ 594,000.00 |
| | |
| 4060 · Interest Income Revenue | |
| 6018 · Investment Interest Income | \$ 2,200.00 |
| Total 4060 · Interest Income Revenue | \$ 2,200.00 |
| | |
| 4070 · Rental Income | |
| 6019 · Municipal Building Rental | \$ 12,000.00 |
| Total 4070 · Rental Income | \$ 12,000.00 |
| | |
| 4080 · Other Revenues | |
| 6021 · Miscellaneous | \$ 300.00 |
| 6038.1 · Donations - Unrestricted | \$ 1,000.00 |
| 6039 · Yard Sale | \$ 600.00 |
| 6040 · Newsletter Advertising | \$ 800.00 |
| 6105 · Utility Line Warranty Rebate | \$ 1,500.00 |
| 6070 · Solar Energy | \$ 1,000.00 |
| Total 4080 · Other Revenues | \$ 5,200.00 |
| | |
| 4090 · Sale of Land & Equipment | |
| 6028 · Sale of Fixed Assets | \$ 200.00 |
| Total 4090 · Sale of Land & Equipment | \$ 200.00 |
| | |
| 5000 · Transfers | |
| 6085 · Unrestricted Net Assets | \$ 86,325.00 |
| Total 5000 · Transfers | \$ 86,325.00 |
| | |
| Total Income | \$ 2,802,637.00 |

Expenditures

**Town of Forest Heights
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9000 - Total Elected Official Expenses

9001 - Town Council

| | |
|---------------------------------------|---------------------|
| 7000 - Salaries-Council | \$ 15,000.00 |
| 7001 - Service Expenses-Council | \$ 4,200.00 |
| 7002 - Dues/Meetings/MML Conv-Council | \$ 10,350.00 |
| 7228 - FICA-Council | \$ 1,200.00 |
| 7229 - Workers Comp-Council | \$ 240.00 |
| Total 9001 - Town Council | \$ 30,990.00 |

9002 - Mayor

| | |
|------------------------------------|---------------------|
| 7004 - Salary-Mayor | \$ 5,000.00 |
| 7006 - Service Expenses-Mayor | \$ 4,700.00 |
| 7007 - Dues/Meeting/MML Conv-Mayor | \$ 8,000.00 |
| 7005 - Employee Appreciation-Mayor | \$ 2,500.00 |
| 7197 - Event/Meeting Hospitality | \$ 2,500.00 |
| 7230 - FICA - Mayor | \$ 383.00 |
| 7231 - Workers Comp - Mayor | \$ 40.00 |
| 7008 - Election Expense | \$ 3,000.00 |
| Total 9002 - Mayor | \$ 26,123.00 |

Total 9000 - Total Elected Official Expenses \$ 57,113.00

9005 - Total Administration Expenses

9006 - Town Clerk

| | |
|--|---------------------|
| 7009 - Salary-Town Clerk | \$ 46,000.00 |
| 7011 - Training - Town Clerk | \$ 1,500.00 |
| 7012 - Service Expenses - Town Clerk | \$ 500.00 |
| 7014 - Dues/Meeting/MML Con-Town Clerk | \$ 2,000.00 |
| 7003 - Codification | \$ 2,000.00 |
| Total 9006 - Town Clerk | \$ 52,000.00 |

9007 - Town Administrator

| | |
|--|---------------------|
| 7013 - Salary - Town Administrator | \$ 72,000.00 |
| 7225 - Town Administrator Service Exp | \$ 500.00 |
| 7226 - Town Admin Dues/Meetings/Conv | \$ 2,000.00 |
| Total 9007 - Town Administrator | \$ 74,500.00 |

9008 - Finance

| | |
|--|---------------------|
| 7016 - Salary - Treasurer | \$ 62,500.00 |
| 7018 - Service Expenses - Treasurer | \$ 500.00 |
| 7019 - Insurance Fidelity - Treasurer | \$ 200.00 |
| 7020 - Training - Treasurer | \$ 1,500.00 |
| 7021 - Dues/Meeting/ MML Con-Treasurer | \$ 1,500.00 |
| 7022 - Data Auto Syst Upkeep-Treasurer | \$ 1,000.00 |
| 7023 - Auditing - Treasurer | \$ 13,000.00 |
| Total 9008 - Finance | \$ 80,200.00 |

9009 - Administrative

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| | Approved FY 2015 |
|---|----------------------|
| 7015 · Salary - Administrative Asst | \$ 34,500.00 |
| 7239 · Overtime - Administrative Asst | \$ 2,000.00 |
| 7127 · FICA | \$ 20,135.00 |
| 7128 · Health Insurance | \$ 13,200.00 |
| 7129 · Retirement Fund | \$ 10,850.00 |
| 7130 · Worker's Comp Insurance | \$ 2,260.00 |
| 7131 · Life/Disability Insurance | \$ 2,800.00 |
| 7024 · Notary Expenses | \$ - |
| 7132 · Vehicle Repair | \$ - |
| 7133 · Fuel | \$ 500.00 |
| 7224 · Training - Administration | \$ 300.00 |
| Total 9009 · Administrative | \$ 86,545.00 |
| | |
| Total 9005 · Total Administration Expenses | \$ 293,245.00 |
| | |
| 9010 · Total Non-Depart Expenses | |
| 7025 · Legal Services | \$ 100,000.00 |
| 7227 · Newsletter Expense | \$ 3,000.00 |
| 7029 · General Liability Insurance | \$ 31,000.00 |
| 7032 · Unemployment Compensation | \$ 12,000.00 |
| 7034 · Contract - Temporary Employees | \$ 10,000.00 |
| 7232 · Salary - Comm Specialist | \$ 23,400.00 |
| 7233 · Salary - Instructor/Webmaster | \$ 10,000.00 |
| 7035 · Publications/Subscriptions | \$ 600.00 |
| 7036 · Legal Notices | \$ 3,000.00 |
| 7037 · Personnel Recruitment Ads | \$ - |
| 7038 · Copier- Administration | \$ 6,000.00 |
| 7039 · Postage - Administration | \$ 1,000.00 |
| 7040 · Internet Acc Web Page Service | \$ 6,000.00 |
| 7041 · Office Supplies - Admin | \$ 6,000.00 |
| 7042 · Service Contracts | \$ 2,500.00 |
| 7044 · Utilities-Municipal Building | \$ 5,500.00 |
| 7045 · Telephone - Municipal Building | \$ 3,500.00 |
| 7046 · Community Rm/Upgrade and Maint | \$ 5,000.00 |
| 7256 · Community Room Rental Expense | \$ 3,500.00 |
| 7047 · ADP Payroll Service Expense | \$ 5,000.00 |
| 7048 · Association Dues | \$ 4,000.00 |
| 7049 · National League of Cities Dues | \$ - |
| 7050 · Bank Service Charges | \$ 550.00 |
| 7053 · Grant Writer | \$ - |
| 7193 · Cellular Phones | \$ 3,800.00 |
| 7198 · Office Equipment | \$ 3,000.00 |
| 7350 · Salary - Healthy Hgths Prog Mgr | \$ 7,800.00 |
| 7351 · Salary - Sustainability Planner | \$ 26,000.00 |
| 7352 · Healthy Heights Expenses | \$ 1,500.00 |
| 7255 · Uncollected Taxes | \$ 130.00 |
| 7353 · I-Net Dues | \$ 3,746.00 |

**Town of Forest Heights
FY 2015 Budget**

| | Approved FY 2015 |
|---|-----------------------------|
| 7257 · Social Programs | \$ 500.00 |
| Total 9010 · Total Non-Depart Expenses | \$ 288,026.00 |
| | |
| 9015 · Total Public Safety | |
| 7054 · Salary - Police Chief | \$ 56,101.00 |
| 7055 · Salary - Police Clerk | \$ 35,062.00 |
| 7200 · Salary - Deputy Chief | \$ 26,765.00 |
| 7057 · Salary - Private 1 | \$ 37,562.00 |
| 7059 · Salary - Corporal 1 | \$ 41,911.00 |
| 7060 · Salary - Private 2 | \$ 37,562.00 |
| 7061 · Salary - Private 3 | \$ 37,562.00 |
| 7062 · Salary - Corporal 2 | \$ 41,911.00 |
| 7065 · Police Overtime | \$ 26,000.00 |
| 7056 · Salary- Code Enforcement Off | \$ 35,714.00 |
| 7165 · Code Enforcement Overtime | \$ - |
| 7240 · Code Enforcement Training | \$ - |
| 7172 · Reserve | \$ - |
| 7167 · Workers Compensation | \$ 83,105.00 |
| 7168 · Health Insurance | \$ 14,400.00 |
| 7169 · Life/Disability Insurance | \$ 5,000.00 |
| 7234 · Liability Insurance Allowance | \$ - |
| 7170 · Retirement | \$ 17,470.00 |
| 7171 · FICA | \$ 30,267.00 |
| 7066 · New Uniform Issue - Police | \$ 2,000.00 |
| 7068 · Gasoline Expense-Police | \$ 29,000.00 |
| 7069 · Vehicle/Equipment Repair | \$ 17,000.00 |
| 7070 · Office Supplies - Police | \$ 3,000.00 |
| 7073 · Communication Equip (MDT Cell) | \$ 2,000.00 |
| 7074 · Law Enforcement Equipment | \$ 1,500.00 |
| 7075 · MPTC Training Courses | \$ 400.00 |
| 7076 · Supplies & Miscellaneous Exp | \$ 2,000.00 |
| 7077 · Mobile Data Computers | \$ 6,500.00 |
| 7078 · Crime Prevention | \$ - |
| 7175 · Surveillance Cameras | \$ 15,000.00 |
| 7080 · Postage | \$ - |
| 7081 · Copying | \$ - |
| 7082 · Utilities - Police Department | \$ 3,000.00 |
| 7083 · Training/Meetings/Conventions | \$ 1,500.00 |
| 7084 · Telephone - Police Department | \$ 2,800.00 |
| 7201 · Debt Service-New Police Vehicle | \$ - |
| 7176 · Police MOU/Attorney Fee | \$ 4,800.00 |
| 7203 · Communication Equipment | \$ 500.00 |
| 7204 · Weapons (Firearms & Ammunition) | \$ 2,500.00 |
| 7205 · Recruitment Expense | \$ 300.00 |
| 7206 · Substance and Physical Testing | \$ 500.00 |
| 7207 · Neighborhood Watch | \$ 500.00 |
| 7241 · Community Policing | \$ - |

**Town of Forest Heights
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| | Approved FY 2015 |
|---|-----------------------------|
| Total 9015 · Total Public Safety | \$ 621,192.00 |
| | |
| 9020 · Total Public Works Expenses | |
| 9021 · Public Works - Administration | |
| 7107 · Part-time Seasonal | \$ 8,000.00 |
| 7085 · Crewman 2 | \$ 23,109.00 |
| 7086 · Crewman 1 | \$ 21,008.00 |
| 7087 · PW Lead | \$ 33,230.00 |
| 7088 · Crewman 3 | \$ 21,008.00 |
| 7235 · PW Director | \$ 53,000.00 |
| 7090 · Overtime - Public Works | \$ 2,500.00 |
| 7098 · Uniform Replacement | \$ 2,000.00 |
| 7101 · Telephone - Public Works | \$ 3,000.00 |
| 7102 · Health Insurance | \$ 19,200.00 |
| 7103 · FICA | \$ 12,382.00 |
| 7104 · Retirement | \$ 7,693.00 |
| 7105 · Workers Compensation | \$ 16,293.00 |
| 7106 · Life/Disability Insurance | \$ 2,700.00 |
| 7260 · Substance Testing | \$ 500.00 |
| 7242 · PW Training | \$ 4,000.00 |
| Total 9021 · Public Works - Administration | \$ 229,623.00 |
| | |
| 9022 · Public Works - Bldg Maintenance | |
| 7093 · Supplies/Miscellaneous | \$ 4,500.00 |
| 7096 · Janitorial Supplies | \$ 3,000.00 |
| 7097 · Sm Equipment/PW Bldg Maint-Repl | \$ 4,000.00 |
| 7095 · Exterminating | \$ 1,100.00 |
| Total 9022 · Public Works - Bldg Maintenance | \$ 12,600.00 |
| | |
| 9023 · Public Works - Fleet Maint | |
| 7092 · Vehicle Maintenance | \$ 3,500.00 |
| 7094 · Gasoline Expense | \$ 5,000.00 |
| 7100 · New Truck Purchase | \$ - |
| 7320 · Large Equipment | \$ 10,000.00 |
| Total 9023 · Public Works - Fleet Maint | \$ 18,500.00 |
| | |
| 9024 · Public Works - Park Maint | |
| 7089 · Park Maintenance - Supplies/Other | \$ 22,000.00 |
| Total 9024 · Public Works - Park Maint | \$ 22,000.00 |
| | |
| 9025 · Public Works - Street Maint | |
| 7099 · Street Signs & Paint | \$ 5,000.00 |
| 7243 · Street Maintenance | \$ 10,000.00 |
| 8008 · Snow Removal/Tree Removal | \$ 17,000.00 |
| Total 9025 · Public Works - Street Maint | \$ 32,000.00 |

**Town of Forest Heights
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Total 9020 - Total Public Works Expenses \$ 314,723.00

9055 - Total Speed Camera Expenses

| | |
|--|---------------|
| 7300 - Administrative Fee | \$ 210,000.00 |
| 7301 - Salary - Ombudsman | \$ 19,500.00 |
| 7302 - Overtime | \$ - |
| 7304 - Officer Benefits | \$ - |
| 7305 - Fringe Benefits | \$ - |
| 7306 - Employee Training | \$ - |
| 7215 - Cell Phones | \$ - |
| 7216 - Attorney Fees | \$ 11,000.00 |
| 7210 - Computers/Software | \$ 2,000.00 |
| 7217 - Street Signs/Crosswalk Painting | \$ 3,000.00 |
| 7244 - Audit | \$ 3,000.00 |
| 7214 - Other | \$ 2,000.00 |

Total 9055 - Total Speed Camera Expenses \$ 250,500.00

9060 - Total State Revenue

| | |
|----------------------|------|
| 7311 - State Revenue | \$ - |
|----------------------|------|

Total 9060 - Total State Revenue \$ -

9065 - Total Allowed Expenditures

| | |
|----------------------------------|-------------|
| 7310 - Travel and Meeting | \$ 500.00 |
| 7309 - Programs for Safety | \$ 1,000.00 |
| 7307 - Copying and Printing | \$ - |
| 7308 - Office Supplies/Equipment | \$ 500.00 |
| 7208 - It/Software | \$ 500.00 |
| 7212 - Surveillance Cameras | \$ 2,400.00 |

Total 9065 - Total Allowed Expenditures \$ 4,900.00

9075 - Total Street Hwy Admin Expenses

| | |
|------------------------------|--------------|
| 8000 - Street Repair Project | \$ 25,000.00 |
|------------------------------|--------------|

Total 9075 - Total Street Hwy Admin Expenses \$ 25,000.00

9030 - Total Trash Services

| | |
|----------------------------------|---------------|
| 8001 - Goode Trash | \$ 150,236.00 |
| 8002 - Refuse Disposal Fees | \$ 4,500.00 |
| 8102 - Municipal Public Dumpster | \$ 2,500.00 |

Total 9030 - Total Trash Services \$ 157,236.00

9040 - Total Capital Improvement

| | |
|---------------------------------------|--------------|
| 8012 - Sust Design Serv - Consult Eng | \$ 50,000.00 |
| 8018 - North Huron St Reconstruction | \$ 75,000.00 |
| 8019 - New Sidewalk Design | \$ - |
| 8016 - Storm Drain Repair/Reconstruct | \$ 10,000.00 |

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| | Approved FY 2015 |
|--|------------------------|
| 8020 · Annexation Study/Survey | \$ 30,000.00 |
| 8034 · Rolph Drive Project | \$ 50,000.00 |
| Total 9040 · Total Capital Improvement | \$ 215,000.00 |
| | |
| 9045 · Total Municipal Bldg Expense | |
| 7194 · Network System-IT System/Phones | \$ 25,000.00 |
| 7195 · Computer Room | \$ 1,500.00 |
| 7196 · Furniture | \$ 5,000.00 |
| 7223 · General Building Repair & Maint | \$ 26,500.00 |
| 8038 · Modoc Building | \$ 35,000.00 |
| Total 9045 · Total Municipal Bldg Expense | \$ 93,000.00 |
| | |
| 9035 · Total Street Lighting Expense | |
| 8006 · Street Lighting | \$ 44,000.00 |
| Total 9035 · Total Street Lighting Expense | \$ 44,000.00 |
| | |
| 9050 · Total Special Programs Expense | |
| 8009 · Tree Releaf Grant Expense | \$ 10,000.00 |
| 8010 · Parks and Planning Expense | \$ 10,000.00 |
| 8028 · Plus 60 Senior Program | \$ 5,000.00 |
| 8029 · Tutoring | \$ - |
| 8030 · Youth Programs | \$ 5,000.00 |
| 8031 · Sustainable Forest Heights Plan | \$ 2,500.00 |
| 8032 · Economic Development Business | \$ 1,500.00 |
| 8033 · Forest Heights Sustainable CDC | \$ 10,000.00 |
| 8035 · Grants to Non-Profit Organizations | \$ - |
| Total 9050 · Total Special Programs Expense | \$ 44,000.00 |
| | |
| 9070 · Restricted Funding | |
| 8023 · Chesapeake Bay Trust | \$ 222,490.00 |
| 7236 · NFWF Urban Small Waters | \$ 40,000.00 |
| 7237 · MDDNR - Parks | \$ - |
| 8037 · Low/Mod Residential Energy Grant | \$ - |
| 7258 · Maryland Smart Energy Grant | \$ 80,000.00 |
| 7259 · M-NCPPC Project Open Space | \$ 24,212.00 |
| 7261 · MD Parks & Playgrounds-FOXMO Tot Lots | \$ 28,000.00 |
| Total 9070 · Restricted Funding | \$ 394,702.00 |
| | |
| Total Expenditures | \$ 2,802,637.00 |
| | |
| Net Income | \$ - |