



**Greetings Forest Heights Residents,**

Our multipurpose room is almost complete !!!!. We would like to start programs for our residents by November 1, 2010. We hope to have: After school tutoring in math, reading, and science for all school age children at least 2 weekday evening per week, Spanish classes 2 weekday evenings per month, Movie Night for all ages 2 Saturdays per month, dance, chess, playing cards at least 2 weekday evenings per month, and more. We need volunteers for a committee to organize events and tutors. I know there is an over whelming amount of talent in Forest Heights including the youth that can help out so everyone can benefit from something. We also want to have a computer lab open at least 4 days per week, 6 hrs per day. We want to plan summer events for next year also. I am very excited so we can come together and move forward, socially, and intellectually. IF YOU WANT TO BE ON THE COMMITTEE, VOLUNTEER OR HAVE IDEAS PLEASE CALL THE TOWN HALL AND LEAVE YOUR CONTACT INFORMATION.

*Mayor Andrea McCutcheon*

**Town of Forest Heights Town Meetings**

***Mayor/Council Workshop Meeting***

First Monday of each Month at 7:30 p.m.

**THERE WILL NOT BE A WORKSHOP MEETING**

**on September 6, 2010**

***Mayor/Council Meeting***

Third Wednesday of each Month at 8:00 p.m.

***Wednesday September 15, 2010***

**SEPTEMBER 2010**

Sunday	Monday	Tuesday	Wednesday	Thursdy	Friday	Saturday
			1Yard Waste	2Bulk/Trash	3	4
5	6Labor Day	7	8Yard Waste	9Bulk/Trash	10	11Town Yard Sale
12	13Trash/Recycle	14	15Town Meeting at 8:00 p.m.	16Bulk/Trash	17	18
19	20Trash/Recycle	21	22Yard Waste	23Bulk/Trash	24	25 Six Flags
26	27Trash/Recycle	28	29Yard Waste	30Bulk/Trash		HAVE YOU RECEIVED YOUR TOWN CHARTER

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**Mayor Andrea McCutcheon ext.222**  
[AMcCutcheon@forestheightsmd.gov](mailto:AMcCutcheon@forestheightsmd.gov)

**TOWN COUNCIL**

**Ward I**

**C. Lynn Smith-Barnes—ext. 234**  
[LBarnes@forestheightsmd.gov](mailto:LBarnes@forestheightsmd.gov)

**Jacqueline Goodall—ext. 238**  
[JGoodall@forestheightsmd.gov](mailto:JGoodall@forestheightsmd.gov)

**Ward II**

**Jonathon Kennedy II— ext. 239**  
[JKennedy@forestheightsmd.gov](mailto:JKennedy@forestheightsmd.gov)

**Anne Reifsneider— ext. 241**  
[AREifsneider@forestheightsmd.gov](mailto:AREifsneider@forestheightsmd.gov)

**Ward III**

**William E Clarke, Jr.—ext. 233**  
[WClarke@forestheightsmd.gov](mailto:WClarke@forestheightsmd.gov)

**Brian McLaurin—ext 235**  
[BMcLaurin@forestheightsmd.gov](mailto:BMcLaurin@forestheightsmd.gov)

**ADMINISTRATIVE OFFICES**

**Phone (301) 839-1030**  
8:30a.m.—4:30 p.m.

Bonita Anderson, Town Clerk—ext. 221  
[BAnderson@forestheightsmd.gov](mailto:BAnderson@forestheightsmd.gov)

Sherletta Hawkins, Office Assistant—ext. 232  
[SHawkins@forestheightsmd.gov](mailto:SHawkins@forestheightsmd.gov)

Miranda Shephard, Town Treasurer—ext. 223  
[MShephard@forestheightsmd.gov](mailto:MShephard@forestheightsmd.gov)

**PUBLIC WORKS**

Fil Ruano, Supervisor

**POLICE DEPARTMENT**

**(301) 839-4040**

Lt. Webb, Acting Chief of Police—ext. 224  
[FWebb@forestheightspolice.org](mailto:FWebb@forestheightspolice.org)

Latessa Crawford, Police Clerk—ext. 225  
[LCrawford@forestheightspolice.org](mailto:LCrawford@forestheightspolice.org)  
**Eastover District IV Police**

**(301) 749-4900**

**EMERGENCY DIAL 911**

**NON-EMERGENCY**

**301-333-4000**

**(Voice Mail is now Working)**

# Forest Heights Police Department



*From the Office of the Chief of Police:*

August was a sensational Month for the Town of Forest Heights. National Night Out (NNO) was held at Forest Heights Park on August 3rd. We had a great turn out. I would like to render a special Thank You to all of the Forest Heights Administrative staff, Mayor and Council Members for attending. My compliments to the Chef as well! (A/Lt. Washington). Members of the Prince George's County Police Department, as well as the Prince George's County Fire Department visited, along with other Political figures. Thank you all. Following NNO, we celebrated Forest Heights Day (FHD) on August 7<sup>th</sup> at Bel Acres Park. The turn out was absolutely phenomenal. Many thanks to all who participated in that spectacular event.

On another note, I would like to remind all citizens to keep a watchful eye for any suspicious activity and PLEASE ladies, when you go to the gas station, please remember to roll up your windows, removed your purse (s) from sight, lock your doors, and take your keys with you when you leave to pay for your gas, snacks, etc.. Patrol units were able to arrest a suspect recently after viewing the security monitor at one establishment that just so happened to record a suspect removing a purse off of the front seat of a customer's vehicle as she briefly left her vehicle unattended to pay for gas. Patrol units immediately recognized the suspect, obtained an arrest warrant, and apprehended the suspect at the same establishment a few days later.

*Lt. F.R. Webb, A/Chief of Police*

*FHPD Crime Report for the Month of August 2010*

Destruction of Property	1	Breaking and Entering	3
Recovered Stolen Vehicle	1	Theft	4
Vehicle Impounds	2	Property Damage	1
Vandalism Vehicle	2	Assault	1

*Parking Violations*

Expired Tags	4	Parked in Easement	1
Left Wheels to Curb	1	Handicap Zone	3
Commercial Vehicle Parked	1	Blocking Sidewalk	3

*Ordinance Violations*

Trash	1	Dog Running at Large	1
Bulky Trash Put out too Early	2	Grass to Tall	1

## ***Finger Printing & Notary***

The Forest Heights Police Department

9 am - 3 pm Monday - Friday

By Appointment Only

\$20.00 per card Money Order Only

Notary is \$2 per document

# Town Local Business

**Come Apply for Assistance with the WEATHERIZATION Assistance Program (WAP)**

**Thursday September 9 and Thursday September 23**

**Times are 1:00 to 2:00 p.m. and 6:00 to 7:00 p.m.**

**HERE at the Town Hall 5508 Arapahoe Drive Current course offering include Tactics, Home Energy Analysis, HVAC and Lead: Renovation, Repair and Painting. Come apply now!!**



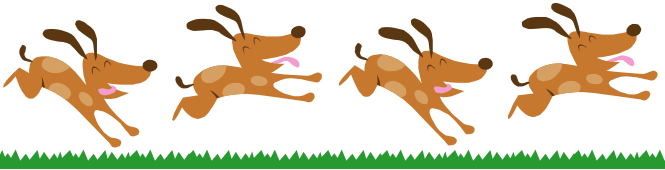
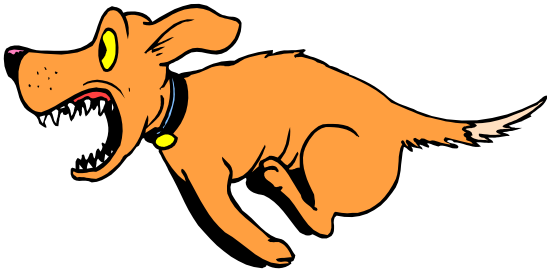
Ward II Council Members invite all to come out to meet and talk to there ward members September 20, at 7:30 p.m.  
*Council members Anne Reifsniede and Jonathon Kennedy II*

## Remember Friends

*The Town would like to offer their deepest sympathy to the family of Carrie Virginia Pearson of Arapahoe Drive who passed on Saturday July 3, 2010*  
*The Town of Forest Heights' thoughts and prayers are with you.*

## Enforcement of dog-leash rules and scoop up dogs poop to begin in Forest Heights

Dogs in Forest Heights must be on leashes at all times, Police Department and Administration Department has received complaints that owners are not following the rules. We want to kindly remind people, all dogs should be on a leash at all times, everybody should scoop up after their dog (except) for leader dogs for the blind Whether officers issue warnings or citations to violators will be circumstantial. The fine for allowing a dog off leash in the town is \$250.



Please join us in wishing Mr. Filomeno "Fil" Ruano a Happy Retirement "Fil" has been a long times dedicated employee of the Town over the last 15 years and 5 months. Fils is retiring as the Public works Supervisor and has been a valuable part of the Forest Heights' Family. He has always been eager and pleasant to work with. We will miss having him around every day.

*"Happy Retirement & Enjoy Life"*

**ATTENTION RESIDENTS AND BUSINESSES, ADVERTISE YOUR BUSINESS IN OUR TOWN NEWSLETTER; FOREST HEIGHTS NEWS**

Monthly Advertising Rates are as follows

Full Page—\$150    Half Page—\$100    Quarter Page \$50    Business Card—\$15    Inserts -\$75    Minimum 2 Month Minimum Advertisement

Circulation is approx. 1,000 to which includes distribution to Forest Heights Residents, business, community churches and other Prince George's County Municipalities.

*Deadline to submit articles or advertisements for the newsletter is the 15th day of the month prior to publication. Articles are to be turned in via email to [newsletter.fh@verizon.net](mailto:newsletter.fh@verizon.net) or mailed or hand delivered to the Municipal Building at 5508 Arapahoe Drive, Forest Heights, MD 20745.*

# ***Town Jobs Posting***

## **Town Administrator**

### **Job Summary:**

The Town of Forest Heights, Maryland, "One Community – Many Cultures," population 2,585, is seeking to hire an individual to serve as Town Administrator. Minimum qualifications include: three years experience in public management, a Bachelor's degree in public or business administration or related field from an accredited university and four years work experience, and evidence of progressive, stable career progression. The preferred qualifications for the position include: five years experience in local government management as a manager or administrator, or assistant manager or administrator, professional experience in an urban community, work experience with personnel administration and grant writing, and ICMA or Md. City/County Management Association membership. Contractual position will be open until filled. Salary range is \$50,500 - \$66,500 and includes a benefits package. Employment is contractual and will be contingent upon satisfactory background checks, and drug screening. Must submit application, resume and three letters of reference. Applications will be accepted Sept. 10-24, 2010. To request an application package please contact Ms. Bonita Anderson, Town Clerk, 5508 Arapahoe Drive, Forest Heights, MD 20745; e-mail [banderson@forestheightsmd.gov](mailto:banderson@forestheightsmd.gov), fax directly to (301) 839-9236.

## **Public Works Supervisor**

### **Job Summary**

The Town of Forest Heights, population 2,585, is seeking a Supervisor of Public Works responsible for managing the operation and maintenance of all Town property including streets and sidewalks, parks, and building facilities. Duties include organization and supervision of the public works staff, management of construction projects, and response to emergencies/breakdowns, departmental budget preparation, procurement of goods and services, and interaction with the public, Town officials, consultants/contractors, and other government agencies. Applicants must possess strong communication skills, proficiency with basic computer programs, and a minimum of five years related technical and supervisory experience. Degree in position-related field required or a combination of education and experience. Must possess a valid driver's license, submit to background check and drug screening. Salary commensurate with experience. Excellent benefits. Position open until filled. Resumes should be sent to the Town Clerk, Bonita Anderson, 5508 Arapahoe Drive, Forest Heights, MD 20745.

E-mail: [banderson@forestheightsmd.gov](mailto:banderson@forestheightsmd.gov) or fax: 301/839-9236; or pick-up an application at the Town Hall, M-F, 8:30 am – 4:30 pm. EOE.

## **School Crossing Guard**

### **Job Summary**

This is specialized work in the control of traffic, both vehicular and pedestrian, in conjunction with the movement of students to and from school. These positions require employees to be available to report to various school crossing areas in the Town on short notice. Applicants **MUST** be able to work between the hours of 7:00a.m. - 9:30 a.m. & 1:45p.m. - 5:00 p.m. No benefits provided.

**Please see website for more details [www.forestheightsmd.gov](http://www.forestheightsmd.gov)**

# Town Entertainment

## *SPECIAL ATTENTION*

Forest Heights will be giving away

School Supplies for Grades 1-12

*Please call today let us know what you need (301) 839-1030*

Forest Heights Resident Only Must show School ID or Proof of Residency



**Let's kick off a Great Year**

**Let's Reach for the Stars**

**Call now while Supplies Last**

## COME JOIN THE TEAM AT SIX FLAGS AMERICA

Seats are limited so call the Town Hall

At (301-839-1030) For Town Resident ONLY

**FREE**

Must be between 8 to 17 years of ages

Permission sheet must be fill out prior to trip

Trip date September 25, 2010, 9:00 a.m. to 4:00 p.m.

Come have some fun at the theme park

We are requesting 6 adults to chaperon

**OKAY ADULTS, WE HAVE SOMETHING FOR YOU TOO!!**

Cirque Du Soleil at the National Harbor

October 10, 2010 at 1:00 p.m. to 4:30 p.m.

Again seats are limited this for Town Resident only

(sorry no kids)

**FREE**

## Town Local Business (Continued)

### Rebuilding Together CHRISTMAS IN APRIL \* Prince George's Co.

Rebuilding Together is the nation's leading nonprofit working to preserve affordable homeownership and revitalize communities. Our network of more than 200 affiliates provides free rehabilitation and critical repairs to the homes of low-income Americans.

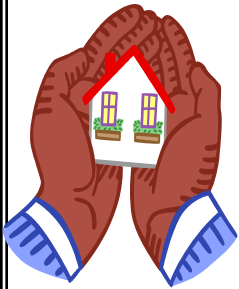
#### What we do:

Rebuilding Together believes in a safe and healthy home for every person. This means that we believe disabled and aging homeowners should be able to remain in their homes for as long as possible. We believe that homeowners displaced by natural disaster will get back into safe housing with help from the community. We believe that our nation's veterans with disabilities deserve safe and accessible homes. Rebuilding Together believes we can preserve affordable homeownership and revitalize communities by providing free home modifications and repairs, making homes safer, more accessible, and more energy efficient.

#### Who we help:

As the economic pressure on low-income families grows, more and more families are placed in the position of choosing between vital necessities and essential home repairs and modifications

*Please note that the application MUST be in our office by November 1, 2010 to be considered for our 2011 program.*



### Patience is Definitely a Virtue

This past storm has been the worse one that I can recall due to the amount of trees and lines that were damaged. I would like to recognize and thank our Police Department and Code Enforcement Officer (Chief Webb, Officer Washington, Officer Dean, Officer Epps) for taping off and marking the areas affected, and also for their police presence during the outage I would also like to thank our Public Works Department (Fil, Juan, Darrin) and Councilman Clarke for their rapid response in cutting trees and branches and debris from the roadways. Most of the roadways were passable due to the dedicated employees of Forest Heights. Also, I would like to thank the residents who assisted during and after the storm. Thanks for your patience.

*Councilman Jonathon Kennedy II*

## TRASH/RECYCLE COLLECTION IS TO BE PLACED AT THE CURB THE NIGHT BEFORE COLLECTION



PICK-UP DAYS BEGIN AT 6:30 a.m.

MONDAY—Recycle & Trash

***Yard Waste will be Picked Up on Wednesday***

THURSDAY—Bulk & Trash

**METAL PICK-UP** Metal placed on the curb will be picked up by  
Public Works for a minimum of \$35.00

Propane Tank Pick-ups are \$30 each.



No trash is to be placed in the recycling bin. A Recyclable Bin that has trash in it will not be PICKED UP. Recyclable Bin/Trash Bin shall be removed after pickup the same day. ANY TRASH OR RECYCLE BINS LEFT OUT DAYS AFTER ARE IN VIOLATION OF THE ORDINANCE OF THE TOWN, AND WILL BE ISSUED A CITATION OF \$50.00.

# Town Special Reports

## MAYOR AND COUNCIL

### TOWN OF FOREST HEIGHTS

#### CHARTER AMENDMENT RESOLUTION NUMBER 03-10

A CHARTER AMENDMENT RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF FOREST HEIGHTS, MARYLAND TO AMEND SECTION 33-66 (OTHER PERSONNEL) OF THE CHARTER TO FORMALLY PROVIDE FOR THE OFFICE OF TOWN ADMINISTRATOR, AND TO REQUIRE CERTAIN QUALIFICATIONS FOR SAID OFFICE, AND TO ASSIGN CERTAIN POWERS TO AN APPOINTED TOWN ADMINISTRATOR, AND GENERALLY RELATING TO THE OFFICE OF TOWN ADMINISTRATOR AND THE ADMINISTRATION OF TOWN GOVERNMENT.

## MAYOR AND COUNCIL

### TOWN OF FOREST HEIGHTS

#### CHARTER AMENDMENT RESOLUTION NUMBER 04-10

A CHARTER AMENDMENT RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF FOREST HEIGHTS, MARYLAND TO AMEND SECTION 33-18 (POWERS AND DUTIES) OF THE CHARTER TO REQUIRE THAT ALL OFFICE, DEPARTMENT, AND AGENCY HEADS SHALL SERVE AT THE PLEASURE OF THE MAYOR AND COUNCIL, AND TO FURTHER REQUIRE THAT ALL SUBORDINATE OFFICERS AND EMPLOYEES OF THE OFFICES, DEPARTMENTS, AND AGENCIES OF THE TOWN GOVERNMENT SHALL BE APPOINTED AND REMOVED BY THE MAYOR WITH THE CONSENT OF THE COUNCIL, IN ACCORDANCE WITH RULES AND REGULATIONS OF ANY MERIT SYSTEM WHICH MAY BE ADOPTED BY THE COUNCIL; AND TO AMEND SECTION 33-67 (MERIT SYSTEM) OF THE CHARTER TO CLARIFY AND EXPOUND ON THE POWER OF THE COUNCIL TO ADOPT SUCH RULES AND REGULATIONS GOVERNING THE OPERATION OF A MERIT SYSTEM, AND GENERALLY RELATING TO TOWN EMPLOYEES AND THE ADMINISTRATION OF TOWN GOVERNMENT.

#### NOTICE OF PUBLIC HEARING – MUNICIPAL ANNEXATION

NOTICE is hereby given by the Mayor and Council of the Town of Forest Heights, Maryland (the “Town”) that it will hold a **PUBLIC HEARING** on Annexation Resolution No. 01-2010 (the “Resolution”) that was introduced and read on July 21, 2010 at a regular/special meeting of the Town Council of the Town of Forest Heights (the “Town Council”) proposing and recommending that the boundaries of the Town of Forest Heights be changed so as to annex to and include within the boundaries of the Town all that certain area of land therein identified as: Two (2) parcels of land being 2.967 acres of land, more or less, referenced among the Prince George’s County Tax Records as Map 95, Parcels 9 and 51, located west of Indian Head Highway and east of the Forest Heights Elementary School in or near Forest Heights, Maryland. All interested persons are invited to attend said public hearing and present their views. The hearing for said Resolution is scheduled for: **Wednesday, October 20, 2010 at 7:00 o’clock P.M. in the Forest Heights Municipal Building, Forest Heights, Maryland.** By Authority of Mayor Andrea McCutcheon.

#### NOTICE OF PUBLIC HEARING – ORDINANCE NO. 05 -10

An ordinance of the Mayor and Council of the Town of Forest Heights, Maryland amending Article 3 (Building and Construction Regulations and Codes for Land Use) of the Town Ordinance Code, by providing for certain requirements governing rental property permits, business property occupancy permits and inspections pertaining thereto; and, by adopting a housing and property maintenance code applicable to all residential and business properties within the Town’s corporate limits; and, generally relating to rental property licensing, business property occupancy licensing, and housing and property maintenance standards. The hearing for said Ordinance is scheduled for: **Wednesday, October 20, 2010 at 7:00 o’clock P.M. in the Forest Heights Municipal Building, Forest Heights, Maryland.** By Authority of Mayor Andrea McCutcheon.

## **A Special Thanks From the Town**

*The Town of Forest Heights would like to give a special thanks to the following Businesses (listed below), Vendors, Citizens, Employees (Especially Ms. Bonita Anderson, Mrs. Sherletta "Bean" Hawkins and Mr. Darrin Raspberry Mayor Andrea McCutcheon Council members Anne Reifsneider, Jonathon Kennedy II, William Clarke) and Guests for their wonderful support for Forest Heights Day we could not have done it without you!!*

**Rita's**

**Top Dollar Pawn**

**BP Gas Station**

**Chicken and Trout**

**Eastover Liquors**

**Mike Liquors**

**Meads Liquors**

**Levy Restaurants**

**7 Eleven**

**Big Chips N-2 Hair Barbershop**

**Lee Convenient Store**

**Norris Garage**

**I would like to apologize for not listing the names of citizens in the Town that assisted us with Forest Heights Day. We did not want to omit anyone and we do appreciate EVERYONE.**