

THE TOWN OF FOREST HEIGHTS
RESOLUTION 37-22

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF FOREST
HEIGHTS APPOINTING COUNCIL COMMITTEES AND CHAIRS**

Introduced By: Mayor Calvin Washington

WHEREAS, pursuant to Section 21.1 of the Town Ordinance Code, within thirty days of taking office, the Mayor shall establish, at a minimum, four (4) standing oversight committees to include, Ways and Means, Finance, Public Works and Sanitation, and Public Safety, and shall appoint chairs with the approval of the full Council from among the sitting councilpersons to each of these committees, and these Council committees shall provide oversight of an advisory nature in their respective areas, and

WHEREAS, Subsection 21.1.I of the Town Ordinance Code, further states that the Mayor shall assign one member of the Town Council to serve as Council liaison to the various boards, committees and other bodies, and the Council liaison shall advise the body on issues or on the procedure for bringing matters to Council and shall attend meetings of the body on occasion, if needed and when scheduling allows.

NOW THEREFORE BE IT RESOLVED, that the Town Council hereby approves and ratifies the Mayor's appointments as stated in the memorandum which is attached hereto and incorporated by reference herein.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its passage.

PASSED this 6th day of June 2022.

APPROVED: By Resolution of the Town Council of The Town of Forest Heights, Maryland

ROLL CALL VOTE

YEA/NAY/ABSTAIN/ABSENT

WASHINGTON	<u>Yea</u>
KENNEDY II	<u>Yea</u>
NOBLE	<u>Yea</u>
BARNES	<u>Absent</u>
HINES	<u>Yea</u>
LILLY	<u>Yea</u>
ATKINSON	<u>Absent</u>

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I HEREBY CERTIFY that the above Resolution No. 37-22 was passed by the required yea and nay vote of the Mayor and Council of Forest Heights on the 6th day of June 2022.

ATTEST:

THE MAYOR AND COUNCIL OF THE
TOWN OF FOREST HEIGHTS, MARYLAND

SIGNATURE ON FILE

Sherletta Hawkins, Town Clerk

By: **SIGNATURE ON FILE**
Calvin Washington, Mayor

By: **SIGNATURE ON FILE**
Troy Lilly, Council President

CERTIFICATION

I, hereby certify, as the duly appointed Town Clerk of the Town of Forest Heights, Maryland, that on the 6st day of June 2022 with 5 Aye votes and 0 Nay votes the aforesaid Resolution 37-22 passed.

Sherletta Hawkins, Town Clerk



Town of Forest Heights

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Calvin Washington
Mayor

MEMORANDUM

Date: June 6th, 2022
To: All Council Members

Subject: Committee Appointments in accordance with FH Ordinance Article 21(A)

I, Mayor Calvin Washington have assigned Council Chair and Council Liaison for various committees. The following assignments have been made.

Assignment for standing committees as well as Council Liaison for subcommittees are listed below, it is my hope that the Council Liaison will work to recruit and include resident participation in all sub committees. Council members assigned as liaison will provide oversight of an advisory nature to the committee members and report to the entire council.

Ways and Means Committee -- Chair, Councilperson Paula Noble Committee Member Mayor Calvin Washington, Town Administrator Linwood Robinson.

Finance Advisory Committee -- Chair, Council President Troy Lilly, Committee members Councilperson Taunya Hines and Clifton Atkinson

Public Works and Sanitation Advisory Council -- Chair Councilman Jonathan Kennedy, II, Committee members Paula Noble, and Robert Barnes

Public Safety Advisory Council -- Chair, Calvin Washington, Committee members Clifton Atkinson and Robert Barnes

- Neighborhood Watch -- Council Liaison, Councilperson Clifton Atkinson
- Community Surveillance Cameras -- Council Liaison, Councilperson Jonathan Kennedy, II
- New Sidewalk Projects -- Council Liaison, Robert Barnes
- Street Lighting -- Council Liaison, Councilperson, Jonathan Kennedy, II, Committee members Robert Barnes, and Clifton Atkinson
- Police Department -- Council Liaison, Councilperson Paula Noble

- Emergency Preparedness (COOP) Chief Rease, Council President Troy Lilly and Town Administrator Linwood Robinson

Sustainability Plan Committee – Councilperson Clifton Atkinson, Robert Barnes, and Town Administrator Linwood Robinson

- Annexation Planning Committee –Chair, Mayor Calvin Washington and Councilperson, Taunya Hines, Council President Troy Lilly, and Town Administrator Linwood Robinson
- Economic Development - Mayor Calvin Washington and Town Administrator Linwood Robinson
- Housing and Community Needs – Councilperson Taunya Hines and Clifton Atkinson
- Beautification and Appearance Committee- All Councilpersons for his and her Ward

Plus 60 Committee - Council Liaison, Councilperson Taunya Hines

Communication Committee-Council Liaison, Councilperson Jonathan Kennedy, II, Paula Noble and Robert Barnes

- **Forest Heights Day Committee**- Council Liaison, Jonathan Kennedy II, Committee Members Taunya Hines and Clifton Atkinson

The Town has several committees and Town Council will need to seek interested citizens to become active with our boards.

- **Annexation:** Committee will attend meetings scheduled by the Prince Georges County Planning Committee (Forest Heights/Eastover/Glass Manor) and provide a report back to the Town Council and citizens. The Committee will also provide a feasibility report to the Mayor and Town Council on the prospect of annexation of any surrounding property.
- **Beautification and Appearance Committee:** The Town of Forest Heights Beautification and Appearance Committee shall advise and assist the Town Council by identifying, recommending, developing programs and projects to improve community appearance, including, but not limited to, identification of appearance problems, preparing plans to improve community appearance, recommending policies, programs, projects, seeking grant opportunities and coordinating volunteer beautification projects.
- **Emergency Preparedness Committee:** The Town of Forest Heights Committee helps to develop policies and procedures and makes recommendations to Town Council.

- **Public Works and Sanitation Advisory Committee:** The Town of Forest Heights Public Works and Sanitation Advisory Council and the Stormwater Drainage Upgrade Committee shall advise and assist the Town Council in the planning and development of a stormwater management infrastructure for the town, including the need for and financing of new and renovated infrastructure and the development of or revisions of service policies.
- **Safety Advisory Council:** The Town of Forest Heights Public Safety Council shall advise and assist the Town Council in the identification of needs, problems, and proposed solutions related to crime prevention, streets and sidewalk improvement, recommendation for location and development of policy and procedures for the Community Surveillance Cameras, maintenance of street lighting, and community police relationship.
- **Economic Development Committee:** The Town of Forest Heights Economic Development Committee shall advise and assist the Town Council in identifying and recommending ways to improve the availability of business services for residents and visitors. The committee is also to develop strategies for business development, encouraging the establishment of new service businesses, as well as setting, designing, and developing ways to support our business district.
- **Plus 60 Committee:** The Plus 60 Committee will continue to plan events and activities that are targeted towards and work to identify ways to address the needs of the seniors of our Town, to seek grant opportunities and services that will help promote a good quality living for our seniors.
- **Neighborhood Watch Committee:** The Neighborhood Watch Committee (NWC) is responsible for working with local law enforcement and residents of the community to develop and maintain a program of activities that have the goal of increasing the safety and comfort of all residents while minimizing unsafe activities in the community.
- **Sustainability Plan Committee:** The Sustainability Plan Committee will work with the Town to develop the Sustainability Plan. The Committees will meet regularly, to provide the Town with thoughtful and informed guidance, input, and feedback throughout the planning process. Additionally, members of the Sustainability Plan Committee will work to encourage others to become involved in the process to develop the Sustainability Plan. The Sustainability Plan Committee will have meetings scheduled throughout the duration of the Sustainability Planning Process. The Committee may consist of employees, technical experts, key business, and community stake holders representing higher education, non-profit organizations and state and local agencies

Council Committee Chairs and Liaisons are encouraged to seek citizen participation in each of the committees. Anyone interested in serving on any of the committees are requested to complete an application. Appointments will be approved by the Mayor and Council.