

**TOWN OF FOREST HEIGHTS  
RESOLUTION 31-22**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF FOREST  
HEIGHTS, MARYLAND TO APPROVE THE EMPLOYMENT AND APPOINTMENT  
OF JAY MCCLEAVE AS A POLICE OFFICER TO SERVE WITHIN THE FOREST  
HEIGHTS POLICE DEPARTMENT AND TO APPROVE A REIMBURSEMENT  
AGREEMENT**

Introduced By: Mayor Calvin Washington

**WHEREAS**, pursuant to Section 33-66 of the Charter of the Town of Forest Heights (the "Charter") the Town shall have the power to employ such officers and employees as it deems necessary to execute the powers and duties provided by the Charter or other state law and to operate the Town government; and

**WHEREAS**, pursuant to Section 33-18(6) of the Charter, all full-time subordinate officers and employees of the offices, departments, and agencies of the Town government shall be appointed and removed by the Mayor with the consent of the Council, in accordance with rules and regulations of any merit system which may be adopted by the Council; and

**WHEREAS**, pursuant to Section 23.2 of the Town Ordinance Code, certain minimum qualifications for police officers is stated therein, and the Chief of Police has verified to the Mayor and Council that the candidate is of good moral character and emotionally stable, as determined by a comprehensive background investigation, which includes fingerprinting of the applicant and a search made of local, state and criminal records, including a check of military, selective service, school and credit agency records; and

**WHEREAS**, pursuant to General Order No. 2016-1 (Ch. 2, § 3) sworn personnel will remain on probation until successfully completing twelve (12) consecutive months of full-time employment with the FHPD and authorized by the FHPD Chief of Police as having successfully completed the probation period; and

**WHEREAS**, the Council finds that Jay McCleave, has shown that he has the necessary experience, training, MPTC certifications and knowledge to serve as a Police Officer in the Police Department and it is in the best interest of the Town to appoint Mr. McCleave as a Police Officer; and

**WHEREAS**, the Chief of Police advised to maintain effective 24hr police coverage the Police Department will need additional police personnel; and

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**WHEREAS**, American Rescue Plan funds have been identified to temporarily fund the additional police personnel until the Town match funds for the Department of Justice COPS grant are identified; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Council hereby consents to the Mayor's appointment of Jay McCleave at the annual salary of \$50,000; and

**BE IT FURTHER RESOLVED**, that said officer's salary shall be paid from line item 8200 Salary from the FY2022 Budget: and

**BE IT FURTHER RESOLVED**, that the Town Council hereby approves the Reimbursement Agreement, attached hereto, and incorporated herein, as Exhibit 1 which requires said officer to reimburse the Town in an amount not to exceed \$5,000 should he be unwilling to serve for the requisite minimum of two (2) years.

**AND BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately upon its passage.

PASSED this 4 day of May 2022.

**APPROVED:** By Resolution of the Town Council of The Town of Forest Heights, Maryland

<u>ROLL CALL VOTE</u>	<u>YEA/NAY/ABSTAIN/ABSENT</u>
WASHINGTON	<u>Yea</u>
KENNEDY II	<u>Yea</u>
NOBLE	<u>Yea</u>
BARNES	<u>Yea</u>
HINES	<u>Yea</u>
LILLY	<u>Yea</u>
ATKINSON	<u>ABSENT</u>

ATTEST:

THE MAYOR AND COUNCIL OF THE TOWN  
OF FOREST HEIGHTS, MARYLAND

TOWN OF FOREST HEIGHTS

RESOLUTION 31-22 / - / -

SIGNATURE ON FILE \_\_\_\_\_

Sherletta Hawkins, Town Clerk

By:

SIGNATURE ON FILE \_\_\_\_\_

Calyin Washington, Mayor

By:

SIGNATURE ON FILE \_\_\_\_\_

Tanya Hines, Council President

CERTIFICATION

I, hereby certify, as the duly appointed Town Clerk of the Town of Forest Heights, Maryland, that on the 1 day of May 2022 with 6 Aye votes and 0 Nay votes the aforesaid Resolution 31-22 passed.

SIGNATURE ON FILE \_\_\_\_\_

Sherletta Hawkins, Town Clerk