

**Town Council
Worksession Meeting
Monday, October 3, 2016
Municipal Building – 7:30 pm**

Meeting Minutes

Call to order– 7:32 pm

Roll Call – Mayor Goodall; Council President Mann; CM Barnes; CM Kennedy II; CW Muhammad & CM McLaurin were present. CW Smith-Barnes (absent)

Moment of Silence –

Pledge of Allegiance to the Flag of the United States of America

Approval of Agenda – Motion by CW Mann; seconded CM Barnes by to adopt the agenda; all were in favor; motion passed.

Approval of Meeting Minutes – (September 21st, 2016) motion by CW Mann; seconded by CM Barnes; all were in favor.

Presentation – Strategiesfirst; Architectural Solutions, LLC & Monument Enterprises, LLC
There was discussion about Phase 2 of the PD Station & Public Works Department (606 Modoc Ln.) Renovation

Resolution 62-16 Approving an Amended Contract to Substitute the Company previously approved to serve as the Contractor for the Construction Contract for the New Police & Public Works Departments' Existing Building Renovation and Addition at 606 Modoc Lane; read into the record by Mayor Goodall; motion by CW Mann; seconded by CM Barnes; discussion; there was a motion by CM Kennedy II; seconded by CM McLaurin to adopt Res. 62-16 as amended; vote (6) yes; (0) no; (1) absent; motion passed

Public Period – None

Report of Officers and Committees –

- **Treasurer's Report** – Status report of the Town's finances for the month of September 2016 were distributed to the Town Council and read into the record by Mrs. Vaughn.
- **Public Works Director Report** – Status report of the Town appearance for the month of September 2016 were distributed to the Town Council.
- **Police Chief Report** – Status report of the Police Department for the month of September 2016 was distributed to the Mayor and Town Council.
- **Code Enforcement Report** – Status report of the Code Enforcement Officer for the month of September 2016 was distributed to the Mayor and Town Council.
- **Ombudsman Report** – Status report of the Ombudsman for the month of September 2016 was distributed to the Mayor and Town Council.

- **Town Administrator Report** – Status report for the month of September 2016 was distributed to the Town Council and read into the record by the Town Administrator.
- **Town Clerk Report** – Status report for the month of September 2016 was given to the Town Council and read into the record by the Town Clerk.

Council Report –

- **Ward I** – No report
- **Ward II** – CW Mann discussed the upcoming harvest festival which will be held on the 29th of October at the Town Hall. CM Kennedy II thanked all the volunteers who attended the Steak Dinner on the 1st of October.
- **Ward III** – No report for CW Muhammad; CM McLaurin asked for an update on the Rolph Drive Project.
- **Mayor's Report** – Mayor Goodall discussed the status of the Rolph Drive Project and she also gave a brief update on the Safe Routes to School Project. Mayor Goodall let the Town Council know that the Town will not be purchasing the trailer due to the cost of getting permits; she also discussed the MD Circuit Rider Town Manager candidate selection and she also the discrepancies in OpositoTraffic's reporting. And she also asked the Town Council to nominate a committee chair for the Ethics Commission and CM Barnes will serve as the liaison on the Ethics Commission.

Legislation

Resolution 59-16 to Authorize the Mayor to enter into a contract between the Town of North Beach, Forest Heights & Veronica Owens (Contractor) as the Circuit Rider/Consultant; motion by CM Kennedy II to waive the reading; seconded by CW Mann; motion passed; discussion; motion by CM Kennedy II; seconded by CW Mann to adopt Res. 59-16; vote (4) yes; (2) no; (1) absent; motion passed.

Resolution 60-16 Approving the Appointment of three (3) New Ethics Commissioners; postpone until the next meeting; all were in favor.

Resolution 61-16 to Accept the Transportation Grant from the MD Department of Transportation for the Town of Forest Heights; motion by CM Kennedy II; seconded by CW Muhammad to waive the reading; all were in favor; motion by CM Kennedy II; seconded by CW Muhammad to adopt Res. 61-16; vote (6) yes; (0) no; (1) absent; motion passed.

New Business – None

Closed Session – (9:55 pm) motion by CM Kennedy II; to go into a closed session to discuss any other personnel matter that affects one or more specific individuals under State Government Article Section 10-508(a) #1 (ii) on the closed meeting form; seconded by CW Mann; vote (6) yes; (0) no; (1) absent; motion carried.

- Persons present for the closed session were: Mayor Goodall; CM Barnes; CW Mann; CM Kennedy II; CM McLaurin; CW Muhammad; Town Attorney; Town Administrator; Parliamentarian and Town Clerk.

End closed session – there was a motion; all were in favor

Back in session – 10:14 pm

Adjournment – 10:25 pm

Bonita Anderson
Submitted by Town Clerk