

**Town Council  
Worksession Meeting  
Monday, September 6, 2016  
Municipal Building – 7:30 pm**

**Meeting Minutes**

**Call to order**– 7:33 pm

**Roll Call** – Mayor Goodall; Council President Mann (left at 8:55 pm); CW Smith-Barnes; CM Barnes; CM Kennedy II; CW Muhammad & CM McLaurin were present.

**Moment of Silence** –

**Pledge of Allegiance to the Flag of the United States of America**

**Approval of Agenda** – Motion by CM Kennedy II; seconded by CW Smit-Barnes to adopt the agenda; all were in favor; motion passed.

**Approval of Meeting Minutes** – (August 17<sup>th</sup>, 2016) motion by CM Kennedy II; seconded by CW Smith-Barnes; all were in favor.

**Public Period** – None

**Report of Officers and Committees** –

- **Treasurer’s Report** – Status report of the Town’s finances for the month of August 2016 were distributed to the Town Council and read into the record by Mrs. Vaughn.
- **Public Works Director Report** – Status report of the Town appearance for the month of August 2016 were distributed to the Town Council and Mr. Vaughn had discussion with the Mayor and Town Council.
- **Police Chief Report** – Status report of the Police Department for the month of August 2016 was distributed to the Mayor and Town Council. Chief had discussion with the Mayor and Town Council.
- **Code Enforcement Report** – Status report of the Code Enforcement Officer for the month of August 2016 was distributed to the Mayor and Town Council.
- **Ombudsman Report** – Status report of the Ombudsman for the month of August 2016 was distributed to the Mayor and Town Council.
- **Town Administrator Report** – Status report for the month of August 2016 was given to the Town Council and read into the record by the Town Administrator.
- **Town Clerk Report** – Status report for the month of August 2016 was given to the Town Council.

**Council Report** –

- **Ward I** – No report
- **Ward II** – No report
- **Ward III** – No report for CW Muhammad; CM McLaurin discussed the time limits for the meetings which are too long.

- **Mayor's Report** – Mayor Goodall discussed the lawn care contractor and would like to meet with them in person and she also asked the Town Council to nominate a committee chair for the Ethics Commission.

### **Legislation**

Resolution 51-16 to Accept the Proposal with Long Fence to replace a portion of the fence around 135 North Huron Drive (Community Garden); motion by CM Kennedy II to waive the reading; seconded by CW Smith-Barnes; motion passed; discussion; motion by CM Kennedy II; seconded by CW Smith-Barnes to table until the next meeting; all were in favor; motion passed.

Resolution 52-16 Authorizing the Mayor to submit a payment in the amount of \$3,450 on behalf of the TOFH to Pavement Corporation, Inc of Fort Washington, MD for additional potholes repairs within the Town; motion by CM Kennedy II; seconded by CW Muhammad to waive the reading; all were in favor; motion by CM Kennedy II; seconded by CM Muhammad to table until the next meeting; all were in favor; motion passed.

Resolution 53-16 to Authorize the Mayor to enter into an agreement with Samuel J. Parker, Jr. of Parker Associates Global, LLC to facilitate the TOFH Planning Retreat on September 24, 2016; motion by CM Kennedy II; seconded by CM McLaurin to waive the reading; all were in favor; motion by CM Kennedy II; seconded by CM Muhammad to adopt Res. 53-16; vote (5) yes; (1) no; (1) absent; motion passed.

**New Business** – None

**Adjournment** – 9:52 pm

*Bonita Anderson*  
Submitted by Town Clerk