

**Town Council
Worksession Meeting
Monday, August 1, 2016
Municipal Building – 7:30 pm**

Meeting Minutes

Call to order– 7:37 pm

Roll Call – Mayor Goodall (arrived at 7:36 pm); Council President Mann (arrived at 7:35 pm); CM Barnes; CW Muhammad were present & CM McLaurin. CW Smith-Barnes & CM Kennedy II were absent.

Moment of Silence –

Pledge of Allegiance to the Flag of the United States of America

Approval of Agenda – Motion by CW Mann; seconded by CM Barnes to adopt the agenda; all were in favor; motion passed.

Approval of Meeting Minutes – (July 20th, 2016) motion by CW Mann; seconded by CM Barnes; all were in favor.

Public Period – None

Report of Officers and Committees –

- **Treasurer’s Report** – Status report of the Town’s finances for the month of July 2016 were distributed to the Town Council. Town Audit for FY2016 began on 7/27/2016.
- **Public Works Director Report** – Status report of the Town appearance for the month of July 2016 were distributed to the Town Council and Mr. Vaughn had discussion with the Mayor and Town Council.
- **Police Chief Report** – Status report of the Police Department for the month of July 2016 was distributed to the Mayor and Town Council. Chief had discussion with the Mayor and Town Council.
- **Code Enforcement Report** – Status report of the Code Enforcement Officer for the month of June 2016 was distributed to the Mayor and Town Council.
- **Ombudsman Report** – Status report of the Ombudsman for the month of July 2016 was distributed to the Mayor and Town Council.
- **Town Administrator Report** – Status report for the month of July 2016 was given to the Town Council and read into the record by the Town Administrator.
- **Town Clerk Report** – Status report for the month of July 2016 was given to the Town Council. Clerk had discussion with the Mayor and Town Council.

Council Report –

- **Ward I** – No report
- **Ward II** – No report
- **Ward III** – No report

- **Mayor's Report** – Mayor Goodall discussed the upcoming FH Day event; Smart Growth funding; MBM will give a workshop on economic development & gentrification and she also discussed EPA funding.

Legislation – Ordinance 08-16 Imposing a Civil Penalty upon Parties responsible for Foreclosed Properties when failing to register as required by the Foreclosed Property Registry Law established by the Maryland DLLR under the MD Annotated Code, Real Property Article, section 14-126.1; was introduced as the second reading; motion by CW Mann; seconded by CM Barnes to waive the reading; all were in favor; motion by CW Mann; seconded by CM McLaurin to adopt; discussion; motion by CM Barnes; seconded by CW Mann to strike \$750 under section A.1 subsection C and change it to \$1,000 and to adopt Ord. 08-16 as amended; vote (5) yes; (0) no; (2) absent motion passed.

Resolution 45-16 to Accept the Departmental Policy and Procedure Manuals (Forest Heights Police General Orders); read into the record by Mayor Goodall; motion by CW Mann; seconded by CM Barnes to adopt Res. 45-16; discussion to strike the last sentence in recital #3; motion by CW Mann; seconded by CM McLaurin to adopt as amended; vote (5) yes; (0) no; (2) absent; motion passed.

Resolution 44-16 to Approving a Letter of Intent to Award a Construction Contract for New Police & Public Works Departments Existing Building Renovation and Addition at 606 Modoc Lane; motion by CW Mann; seconded by CM Barnes to waive the reading; all were in favor; motion by CW Mann; seconded by CM Barnes to adopt Res. 44-16 as amended; no discussion; vote (5) yes; (0) no; (2) absent; motion passed.

New Business – None

Closed Session – (9:45 pm) motion by CW Mann; to go into a closed session to consult with counsel to obtain legal advice on a legal matter under State Government Article Section 10-508(a) #7 on the closed meeting form; seconded by CM Barnes; vote (5) yes; (0) no; (2) absent; motion carried.

- Persons present for the closed session were: Mayor Goodall; CM Barnes; CW Mann; CM McLaurin; CW Muhammad; Town Attorney; Town Administrator; Parliamentarian and Town Clerk.

End closed session – there was a motion; all were in favor

Back in session – 10:01 pm

Adjournment – 10:04 pm

Bonita Anderson
Submitted by Town Clerk