

**RESOLUTION 75 -13
THE TOWN OF FOREST HEIGHTS**

A POLICY DECLARING THE TOWN OF FOREST HEIGHTS INTENT TO TAKE A LEADERSHIP ROLE IN REDUCING ELECTRICITY CONSUMPTION WITHIN THE TOWN HALL AND GARAGE BUILDING, PARTNERING WITH THE MARYLAND ENERGY ADMINISTRATION, AND ENROLLING AS A MARYLAND SMART ENERGY COMMUNITY.

WHEREAS, by adhering to the Maryland Energy Administration's Smart Energy Communities Program the Town of Forest Heights has committed to being a socially responsible leader by decreasing its electricity consumption; and

WHEREAS, the Town of Forest Heights recognizes that by smartly investing in energy efficiency, it can have significant monetary savings in the long term;

NOW, THEREFORE, THE TOWN OF FOREST HEIGHTS TOWN COUNCIL RESOLVES TO ADOPT THE FOLLOWING GOALS AND COMPLETE THE FOLLOWING INITIATIVES LISTED BELOW:

Section 1: PURPOSE. The purpose of this policy is:

- To become a Maryland Smart Energy Community by enrolling within the program and following the instructions provided by the State of Maryland.
- To establish the goal of reducing per-square-foot electricity consumption by 15 percent relative to the baseline within 5 years of the baseline year.
- To report electricity consumption and progress towards the goal annually to the Maryland Energy Administration in order to assure that the Town of Forest Heights accomplishes said goals in a timely fashion.

Section 2: DEFINITION. For the purpose of this policy, the following terms shall have the meaning given:

- a) *Electricity Consumption* – The amount of megawatt-hours (MWhs) purchased by Town of Forest Heights on a CY basis excluding electricity purchased for streetlights and for buildings owned by the Town of Forest Heights, but paid for by a building lessee.
- b) *Building Space* – The amount of gross square feet (GSF) of building space owned by the Town AND for which electricity is paid by the Town).
- c) *Per-square-foot-electricity consumption* – Electricity consumption (in MWhs) divided by building space (in GSF) calculated on an annual CY basis.
- d) *Baseline* – Per-square-foot-electricity consumption (MWhs/GSF) in a pre-determined baseline year.
- e) *Baseline Year* – Town selects CY 2011 as its baseline year (2009 is the earliest allowed).

Section 3: GUIDELINES

The Town will maintain an annual electricity consumption inventory for all Town owned buildings and other entities captured in the initial baseline. This annual inventory will be conducted using Energy Star Portfolio Manager or similar tool and will be provided to the Maryland Energy Administration by April 1 annually.

Inventory Reporting

The following information shall be included in an annual inventory of community electricity consumption and provided to the Maryland Energy Administration:

Building Type and Address	Building Size	Electricity - Conventional	Electricity - Renewable Energy	Total MWh	Electricity Consumption Intensity
	Square Feet				MWh
Town Hall	3000			2720	
Subtotal for Buildings					
Drinking/Wastewater Treatment Plant(s)	N/A	N/A	N/A	N/A	N/A
Pumping in Aggregate	N/A	N/A	N/A	N/A	N/A
Total					

Plans and Implementation

The Town will additionally establish an Energy Reduction Plan. The plan will outline the process and include a timetable of execution by which the Town of Forest Heights will accomplish designated tasks in order to reach their goal. The Town of Forest Heights will implement the necessary projects laid out in their Energy Reduction Plan in order to meet the goal outlined in this policy.

Questions/Enforcement

All inquiries should be directed to the person responsible for implementing this policy. The Community Energy Manager and/or their designee will implement this policy.

Applicability

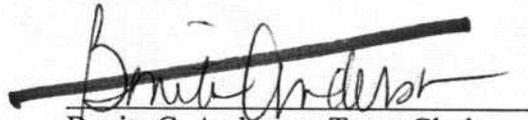
This policy applies to all departments of the Town of Forest Heights with the exception of the exclusions outlined in the definitions above.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon passage.

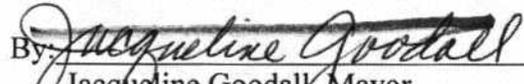
PASSED this 16th day of October 2013.

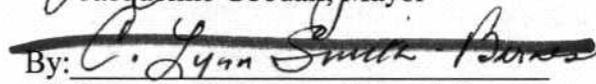
APPROVED: By Resolution of the Town Council of The Town of Forest Heights, Maryland

ATTEST:


Bonita C. Anderson, Town Clerk

THE MAYOR AND COUNCIL OF THE TOWN
OF FOREST HEIGHTS, MARYLAND

By: 
Jacqueline Goodall, Mayor

By: 
C. Lynn Smith-Barnes, Council President

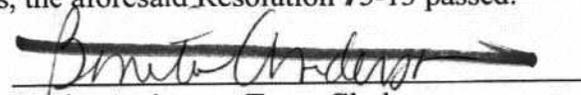
ROLL CALL VOTE

YEA/NAY/ABSTAIN/ABSENT

GOODALL	<u>YEA</u>
KENNEDY II	<u>YEA</u>
STONER	<u>YEA</u>
BARNES	<u>YEA</u>
MUHAMMAD	<u>YEA</u>
SMITH-BARNES	<u>YEA</u>
MANN	<u>YEA</u>

CERTIFICATION

I, hereby certify, as the duly appointed Town Clerk of the Town of Forest Heights, Maryland, that on the 16th day of October 2013 with 7 Aye votes and 9 Nay, constituting a majority of at least four (4) affirmative votes, the aforesaid Resolution 75-13 passed.


Bonita Anderson, Town Clerk