



Greetings Forest Heights Residents, First I would like to wish everyone a Happy, Blessed with Favor and Grace, New Year!! I am happy to say that we have started the resident programs so check your calendars and come up and have some fun.

Mayor Andrea McCutcheon

UP AND COMING EVENTS

- The Town Coat Drive (January, 2011)
- Mayor/Council Special Meeting (January 3, 2011)
- Weatherization Meeting (January 6, 20, 2011)
- Tutoring Program Has Started (January 2011)
- The Residents Movie (January 5, 7, 14, 20, 2011)
- The Town Café (Computer Room) (January 10, 11 2011)
- Mayor/Council Meeting (January 19, 2011)

JANUARY 2011

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 Mayor/Council Work Shop Meeting 7:30 p.m.	4 Tutoring	5 Adult & Senior Movie from 12:00 to 3:00 p.m.	6 Weatherization Meeting 1-2:00 6:00-7:00 p.m.	7	8 Midday Movie for Kids under 12 1:00-3:00 p.m.
9	10 Cafe Computer Room 12:00-4:00 p.m.	11 Cafe Computer 12:00-4:00 p.m.	12 Tutoring	13 Tutoring	14 Teen Movie Night 6:00-8:00p.m.	15
16	17 Martin Luther King, JR.'s Birthday Office Closed	18 Tutoring	19 Mayor/Council Meeting 8:00 p.m.	20 Adult & Senior Movie 12:00-3:00p.m. Weatherization Meeting 1:00-2:00p.m. 6:00-7:00	21 Tutoring	22 Pennoini/Council/Citizens Water Meeting 1:00 p.m.
23	24 Cafe Computer Room 12:00-3:00 p.m.	25 Volunteer Meeting 6:30 p.m.	26 Tutoring	27 Neighborhood Watch 7:30-8:30p.m.	28	29 Resume Building
30	31 Cafe Computer Room 12:00-3:00 p.m.					

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Mayor Andrea McCutcheon ext.222
AMcCutcheon@forestheightsmd.gov

TOWN COUNCIL

Ward I

C. Lynn Smith-Barnes—ext. 234
LBarnes@forestheightsmd.gov

Jacqueline Goodall—ext. 238
JGoodall@forestheightsmd.gov

Ward II

Jonathon Kennedy II— ext. 239
JKennedy@forestheightsmd.gov

Anne Reifsneider— ext. 241
AReifsneider@forestheightsmd.gov

Ward III

William E Clarke, Jr.—ext. 233
WClarke@forestheightsmd.gov

Brian McLaurin—ext 235
BMcLaurin@forestheightsmd.gov

ADMINISTRATIVE OFFICES

Phone (301) 839-1030
8:30a.m.—4:30 p.m.

Bonita Anderson, Town Clerk—ext. 221
BAnderson@forestheightsmd.gov

Sherletta Hawkins, Office Assistant—ext. 232
SHawkins@forestheightsmd.gov

Miranda Shephard, Town Treasurer—ext. 223
MShephard@forestheightsmd.gov

PUBLIC WORKS

Siddiq Anderson
SAnderson@forestheightsmd.gov

POLICE DEPARTMENT

(301) 839-4040

Lt. Webb, Acting Chief of Police—ext. 224
FWebb@forestheightsmd.gov

Latessa Crawford, Police Clerk—ext. 225
LCrawford@forestheightsmd.gov
Eastover District IV Police

(301) 749-4900

EMERGENCY DIAL 911

NON-EMERGENCY

301-333-4000

Forest Heights Police Department



From the Office of the Chief of Police:

I would like to wish a Happy New Year to all of the citizens of Forest Heights, Maryland. We at the FHPD plan to continue growing as we move forward in 2011. As we enter the severe weather era, I ask that you all keep a “close eye” on our elderly community (heat, clothing, food). The “Coat Drive” has been a success. If you, or someone you know, have any unwanted/unused coats, please drop them off at the Municipal center during normal business hours. Also, as a reminder, auto thefts are on the rise due to the fact that citizens habitually exit their homes, start up their vehicles in effort to “warm it up”, and go back inside. Unfortunately, a lot of citizens come out minutes later to an empty driveway. These actions make it easy for even a novice car thief to commit his crime of choice. Also, please be reminded that it is against the law to leave an unattended vehicle running with the keys in the ignition (Maryland Transportation Article) Section 21 Paragraph 1101a (\$70.00 fine / 1 point). As to inclement weather, please remember at times, “Snow Emergency Route” enforcement will be necessary. In the event of a large snow fall, please attempt to park on the side of the **street lights**. This will assist the plows in clearing the streets expeditiously. Again, the men and women of the FHPD wish you and yours a happy, healthy, prosperous New Year.

Lt. F.R. Webb, A/Chief of Police

FHPD Crime Report for the Month of December 2010

Vehicle Impound	3	Theft	4
Child Neglect	1	Vehicle Impound	3
Arrest	2	Robbery	1
Attempted Stolen Vehicle	2	Breaking and Entering	3
Attempted Auto Theft	1	Credit Card Fraud	1

Parking Violations

Handicapped Parking	3	60 ft of Crosswalk	1
Fire Lane	1	No Parking	1
Parked Left Wheels to Curb	1	Blocking Sidewalk	1
Unregistered Vehicle	3	Expired Tags	2

Ordinance Violations

Bulky Trash Put out Too Early	4
Trash Receptacles out too Early	1

Finger Printing

The Forest Heights Police Department
9 am - 3 pm Monday - Friday
By Appointment Only
\$20.00 per card Money Order Only
301-839-4040

A Tag and Title Service

“Vehicle Registrations Made Simple”

- Immediate Vehicle Registration
- Duplicate Registrations
- Duplicate Titles
- Driving Records
- Title Only
- Substitute Tags
- 30 Day Temporary Tags
- Personalized Tags
- Instant Tag Return



Whether you're looking to register a vehicle renew your registration or obtain a duplicate title, we at **A Tag & Title Service** can accommodate your needs. We pride ourselves on offering tag and titling services in a manner that is fast, efficient and convenient for our customers.

- **Matrícula inmediata de Vehículo**
- **Matrículas duplicadas**
- **Títulos duplicados**
- **Manejar Registra**
- **Titule Sólo**
- **Etiquetas suplentes**
- **30 Días Temporarios Etiquetan**
- **Etiquetas personalizadas**
- **Regreso instantáneo de Etiqueta**

Si you' la re mirada para colocar un vehículo renueva su registro u obtiene un título duplicado, nosotros en un & de la etiqueta; **El servicio del título puede** acomodar sus necesidades. Nos enorgullecemos en la etiqueta de ofrecimiento y el titular los servicios de una forma que es rápida, eficiente y conveniente para nuestros clientes.

Rivertowne Commons Shopping Center
6101 Oxon Hill Road, Oxon Hill, Maryland 20745
301-423-6955
www.MARYLANDTAGS.COM

Community Working Together

Let's Talk about the Water Problem that we are Facing in Forest Heights

On Saturday January 22nd, 2011 at 1:00 p.m. Citizens are invited to sit in on a presentation given by Pennoni regarding the water issues we are facing in Forest Heights. All are encouraging to attending. **Again Saturday 1:00 p.m.** (*Light refreshments available*)



HAPPY NEW YEAR

"We're off to a Great Start all the Programs are Up and Running"

Tutoring Program Open

Internet Café Open (computer room)

Movie Midday, and Night

Child Care Service for parents to attend Town Meeting

Public Safety Program

Coming up in February

Dance Classes Start in February for girls ages 6th to 15th

50's Socks Hops Party for Adult

Hand Dance Classes

Please call to get on the list 301-839-1030

Call and Let us Know What you would like to see in your Town!

Please come and make a difference,

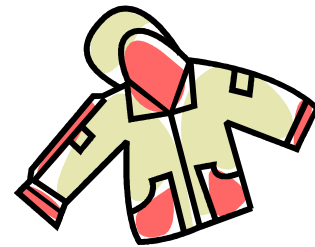
Donate a Coat!!

Drop off at the

Town Municipal Building at

5508 Arapahoe Drive

If you need a Coat please call 301-839-1030



Community Working Together (continued)



FREE HELP AVAILABLE TO FIX YOUR HOME

Assistance Program (WAP) WEATHERIZATION

January 6th and January 20th
times are 1:00 to 2:00 p.m.
and 6:00 to 7:00 p.m.

Here at the Town Hall 5508 Arapahoe Drive,
Current information offering include: Tac-
tics, Home Energy Analysis, HVAC and
Lead Renovation, Repair and Painting.
Come apply now!

301-839-1146

During the holiday season many of us have visitors in our homes and that extra just imagine bright floors again.

Wayne's Flooring

*Sanding & Refinishing
Hardwood Installation*

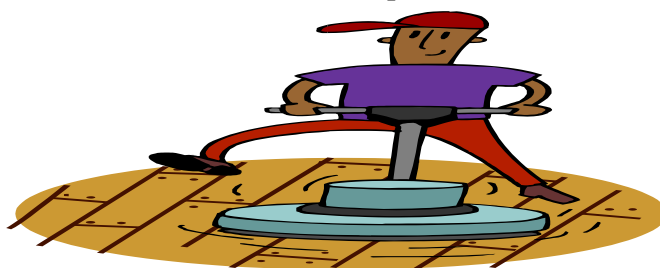
All Work Done by Owner
Wayne Ballard

14705 Berry Road Accokeek, MD 20607

Phone: 301-292-2736

Cell: 301-399-0301

Over 30 Years Experience



DID YOU KNOW (INDIAN HEAD)

Indian Head is located on the Potomac River about 20 miles south of Forest Heights. People have been living in the areas since the early settlers in the 1630's. The history of Indian Head dates back to 1636. It was a part of a grant from the King of England made to General Charles Cornwallis. During the year the name has been changed many times, Indian Point, Indian Headlands, Indian Head Point, finally Indian Head. Fact is the town is located on a "Head" of land where the last Indian settlement was organized in Southern Maryland. Algonquin Indian legend believes the chief had a young brave beheaded for attempting to carry off the chief's daughter.

"Thought Reading while sunbathing will make you well red."



Trash/Recycle Collection is to be Placed at the Curb the Night before Collection

PICK-UP DAYS BEGIN AT 6:30 a.m. MONDAY—Recycle & Trash

Yard Waste will be Picked Up on Wednesday

THURSDAY—Bulk & Trash

METAL PICK-UP Metal placed on the curb will be picked up by
Public Works for a minimum of \$35.00

Propane Tank Pick-ups are \$30 each



**NOTE: ANY TRASH OR RECYCLE BINS LEFT WILL BE VIOLATION OF THE ORDINANCE,
AND WILL BE ISSUED A CITATION OF \$50.00.**

Town Local Business

TOWN ELECTIONS FOR THE MAYOR & COUNCILPERSON IN WARDS, I, II & III TO BE HELD WEDNESDAY, MARCH 9TH, 2011

In accordance with Section 33-31 of the Forest Heights Town Charter persons may be nominated for elective office in the Town by filing a certificate of nomination together with a statement of the particular office to which he aspires, with the Town Clerk on or before the first Wednesday in February preceding the Town election. Such certificate shall state (1) the office for which the person is seeking, (2) the name and signature of the candidate, (3) the ward in which the person resides, (4) a statement that he meets the qualifications for the office as contained in this charter. No person shall file for nomination to more than one elective Town public office or hold more than one elective Town public office at any one time. The Town Board of Elections shall review each certificate of nomination and shall certify that the candidate meets the qualifications contained in this Charter. Any certificate of a candidate, that the Board's judgment does not meet the stated qualifications, shall be returned to the candidate with the reasons for the return stated thereon.

Certificate of Nominations may be obtained from the Municipal Building.

Qualifications Councilmen shall have resided in the Wards of the Town they represent for at least one year immediately preceding their election, shall be qualified voters of the Town, and shall maintain a permanent residence in the Town during their term of office.

If you have recently moved into Forest Heights from somewhere else in Prince George County or moved from one Ward to another Ward you must provide the County Board of Elections Supervisor with your new address or if you have never registered to vote in Prince George County, a voter registration application must be submitted to your local board of elections or the State Board of Elections at any time. However, applications must be postmarked by **January 25, 2011**, to vote in the Town Election.

Registration applications may be obtained from the Municipal Building in Forest Heights. For any additional information regarding election registration, please contact the Town Clerk or the Prince George County Board of Elections at (301) 430-8020.

Absentee Voters may make an application in writing for an absentee ballot. The application must be received no later than 7 days before the election. The application shall contain an affidavit, which need not be under oath, but which shall set forth the information required. Please contact the Town Clerk of Forest Heights for additional information.

DEADLINE FOR CERTIFICATE OF NOMINATION Wednesday, February 2, 2011 at 4:30 PM

ALL CERTIFICATE OF NOMINATIONS ARE TO BE FILED WITH THE TOWN CLERK (ONLY)

Taking a phrase from President John F. Kennedy's inauguration speech "Ask not what your country can do for you, but what can you do for your country" and inserting the words 'Town of Forest Heights'. We must all participate in our town government, by serving as elected officials, participating in decision making, by serving on committees and boards, attending town meetings and most importantly by voting on Election Day. Let all of the citizens' work together to make Forest Heights a Town we are proud to live in.

Town Local Business (continued)

MAYOR AND COUNCIL

CHARTER AMENDMENT RESOLUTION NO. 03-10

4 of 4

A CHARTER AMENDMENT RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF FOREST HEIGHTS, MARYLAND TO AMEND SECTION 33-66 (OTHER PERSONNEL) OF THE CHARTER TO FORMALLY PROVIDE FOR THE OFFICE OF TOWN ADMINISTRATOR, AND TO REQUIRE CERTAIN QUALIFICATIONS FOR SAID OFFICE, AND TO ASSIGN CERTAIN POWERS TO AN APPOINTED TOWN ADMINISTRATOR, AND GENERALLY RELATING TO THE OFFICE OF TOWN ADMINISTRATOR AND THE ADMINISTRATION OF TOWN GOVERNMENT.

RESOLUCIÓN ENMIENDA DE CARTA AL ALCALDE Y EL CONSEJO DE LA CIUDAD DE LAS ALTURAS DE BOSQUE, MARYLAND PARA ENMENDAR LA SECCIÓN 33 a 66 (PERSONAL DE OTROS) DE LA CONSTITUCIÓN DE LA PROVISIÓN DE FORMAL DE LA OFICINA DEL ADMINISTRADOR DE CIUDAD, Y EXIGIR CIERTOS REQUISITOS PARA DICHO CARGO, Y PARA ASIGNAR CIERTOS PODERES A UN ADMINISTRADOR CIUDAD NOMBRADO Y EN GENERAL SOBRE LA OFICINA DEL ADMINISTRADOR DE CIUDAD Y LA ADMINISTRACIÓN DE GOBIERNO DE CIUDAD.

CHARTER AMENDMENT RESOLUTION NUMBER 04-10

4 of 4

A CHARTER AMENDMENT RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF FOREST HEIGHTS, MARYLAND TO AMEND SECTION 33-18 (POWERS AND DUTIES) OF THE CHARTER TO REQUIRE THAT ALL OFFICE, DEPARTMENT, AND AGENCY HEADS SHALL SERVE AT THE PLEASURE OF THE MAYOR AND COUNCIL, AND TO FURTHER REQUIRE THAT ALL SUBORDINATE OFFICERS AND EMPLOYEES OF THE OFFICES, DEPARTMENTS, AND AGENCIES OF THE TOWN GOVERNMENT SHALL BE APPOINTED AND REMOVED BY THE MAYOR WITH THE CONSENT OF THE COUNCIL, IN ACCORDANCE WITH RULES AND REGULATIONS OF ANY MERIT SYSTEM WHICH MAY BE ADOPTED BY THE COUNCIL; AND TO AMEND SECTION 33-67 (MERIT SYSTEM) OF THE CHARTER TO CLARIFY AND EXPOUND ON THE POWER OF THE COUNCIL TO ADOPT SUCH RULES AND REGULATIONS GOVERNING THE OPERATION OF A MERIT SYSTEM, AND GENERALLY RELATING TO TOWN EMPLOYEES AND THE ADMINISTRATION OF TOWN GOVERNMENT.

RESOLUCIÓN ENMIENDA DE CARTA AL ALCALDE Y EL CONSEJO DE LA CIUDAD DE LAS ALTURAS DE BOSQUE, MARYLAND PARA ENMENDAR LA SECCIÓN 33 a 18 (ATRIBUCIONES Y DEBERES) DE LA CARTA PARA EXIGIR QUE TODAS LAS OFICINAS DEL DEPARTAMENTO, Y JEFES DE LA AGENCIA SE SIRVE EN EL PLACER DEL ALCALDE Y DEL CONSEJO, Y PARA EXIGIR MÁS QUE TODOS LOS FUNCIONARIOS SUBORDINADO Y EMPLEADOS DE LAS OFICINAS, DEPARTAMENTOS Y ORGANISMOS DE GOBIERNO DE LA CIUDAD SERÁ NOMBRADO Y REMOVIDO POR el ALCALDE CON EL CONSENTIMIENTO DEL CONSEJO, DE CONFORMIDAD CON LAS NORMAS Y REGLAMENTOS DE CUALQUIER SISTEMA DE MÉRITO QUE PUEDE SER APROBADA POR EL CONSEJO, Y ENMENDAR EL ARTÍCULO 33 a 67 (SISTEMA DE MÉRITO) DE LA CARTA PARA ACLARAR Y EXPONER EN EL PODER DEL CONSEJO DE ADOPTAR ESAS NORMAS QUE RIGEN EL FUNCIONAMIENTO DE LOS SISTEMAS MÉRITO, Y QUE SUELEN APLICARSE A CIUDAD Y LOS EMPLEADOS DE LA ADMINISTRACIÓN DEL GOBIERNO DE CIUDAD.

ADVERTISING FOR LESS AND GET THE SAME RESOURCE IN YOUR FOREST HEIGHTS NEWSLETTER

Monthly Advertising Rates are as follows

Full Page—\$150

Half Page—\$100 Quarter Page \$50

Business Card—\$15

Inserts -\$75

Minimum 2 Month Minimum Advertisement

Circulation is approx. 1,000 to which includes distribution to Forest Heights Residents, business, community churches and other Prince George's County Municipalities.

Deadline to submit articles or advertisements for the newsletter is the 15th day of the month prior to publication. Articles are to be turned in via email to newsletter.fh@verizon.net or mailed or hand delivered to the Municipal Building at 5508 Arapahoe Drive, Forest Heights, MD 20745.

Town Local Business (continued)

The Code Enforcement Division Monthly Reminder

C. Trash and Garbage Collection

- (1.) Regular Collection - "Garbage" and "Trash" receptacles shall be placed within two feet of the curb line on the two regularly scheduled collection days per week; however, these scheduled collection days could change annually depending on the Town and the refuse contractor negotiation prior to signing a contract.(Currently Mondays and Thursdays)
- (2.) Bulky Trash Collection - Bulky trash will be collected one day a week simultaneously with the regular scheduled collection. Bulky trash is considered to be discarded furniture ONLY, and must be placed in the same location as the trash receptacle on the eve of the scheduled bulky trash collection day. Water heaters and inoperative appliances will no longer be picked up by the refuse contractor. Occupants will be responsible for disposing of these items. Occupants are responsible for disposing of automobile motors and parts, fallen trees, cinder blocks, concrete, building materials, motor cycles, etc.(Currently Thursdays)
- (3.) Placing Receptacles and Bulky Trash - No garbage and/or trash receptacles or bulky refuse shall be permitted to be placed at curbside prior to sun set on the evening prior to the designated collection day and the empty receptacles shall be removed prior to sun-rise the day following the scheduled collection day.
- (4.) Yard Refuse: Bundled brush (length not to exceed 4 feet), bagged leaves and grass clippings will be picked up only on special designated day.(Currently Wednesdays)

Section 11.4: Recycling

Items to include in recycling are metal, glass and plastic food, beverage and soap containers, (no broken glass or oil containers). Newspapers should be placed in paper bags or tied securely and placed next-to-the receptacle. A yellow receptacle has been provided and shall be placed within two feet of the curb line on the regular scheduled collection day by 6:30 AM and the empty receptacle shall be removed prior to sun-rise the day following the scheduled collection day. Recyclables are not collected on, New Year's Day, Memorial Day, Independence Day, Thanksgiving Day, Labor Day, and Christmas Day.(Currently Mondays)

MAYOR AND COUNCIL

EMERGENCY ORDINANCE NO. 08 -10

2 of 2

AN EMERGENCY ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF FOREST HEIGHTS, MARYLAND AMENDING ARTICLE 20 (FINANCIAL MANAGEMENT AND INTERNAL CONTROLS), SECTION 20.4 (PROCEDURES) OF THE ORDINANCE CODE OF THE TOWN OF FOREST HEIGHTS TO PROVIDE THAT PROCUREMENT OF GOODS AND SERVICES LESS THAN \$10,000 IN VALUE MAY BE GENERALLY APPROVED BY THE COUNCIL AND MAY BE PURCHASED OR CONTRACTED FOR BY THE MAYOR WITHOUT FURTHER PRE-APPROVAL BY THE COUNCIL SUBJECT TO ITS REVIEW; TO STATE THE PURPOSE OF CERTIFICATION OF PROCUREMENTS; TO PERMIT THE ADVERTISEMENT OF CERTAIN PROCUREMENTS IN A NEWSPAPER OF GENERAL CIRCULATION OR THE TOWN WEBSITE, AND GENERALLY RELATING TO PROCUREMENT PROCEDURES.

UNA ORDENANZA DE LA EMERGENCIA DEL ALCALDE Y DEL CONSEJO DE LA CIUDAD DE LAS ALTURAS DEL BOSQUE, MARYLAND QUE ENMIENDA EL ARTÍCULO 20 (GESTIÓN FINANCIERA Y CONTROLES INTERNOS), SECCIÓN 20.4 (PROCEDIMIENTOS) DEL CÓDIGO DE LA ORDENANZA DE LA CIUDAD DE LAS ALTURAS DEL BOSQUE PARA PROPORCIONAR QUE LA CONSECUACIÓN DE BIENES Y SERVICIOS MENOS DE \$10.000 EN VALOR SE PUEDE APROBAR GENERALMENTE POR EL CONSEJO Y SE PUEDE COMPRAR O CONTRATAR PARA POR EL ALCALDE WITHOUT FURTHER PRE-APPROVAL BY AL CONSEJO CONFORME A SU REVISIÓN; PARA INDICAR EL PROPÓSITO DE LA CERTIFICACIÓN DE CONSECUACIONES; PARA PERMITIR EL ANUNCIO DE CIERTAS CONSECUACIONES EN UN PERIÓDICO DE LA CIRCULACIÓN GENERAL O DEL WEB SITE DE LA CIUDAD, Y GENERALMENTE REFERENTE A PROCEDIMIENTOS DE CONSECUACIÓN.