



**TOWN OF FOREST HEIGHTS
FISCAL YEAR 2022-2023
SPECIAL COUNCIL PUBLIC PROPOSED BUDGET HEARING
JUNE 22, 2022 @ 6:00PM
VIRTUAL
DIAL-IN: 301-715-8592 MEETING ID: 811 8787 5272#**

AGENDA

1. Call to Order

2. Roll Call

Calvin Washington, Mayor	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Troy Lilly, Council President -- Ward I	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Robert Barnes, Councilmember -- Ward I	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Clifton Atkinson, Councilmember – Ward II	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Jonathon Kennedy, II, Councilmember – Ward II	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Taunya Hines, Councilmember – Ward III	<input type="checkbox"/> Present	<input type="checkbox"/> Absent
Paula Noble, Councilmember – Ward III	<input type="checkbox"/> Present	<input type="checkbox"/> Absent

3. Business Items

a) Approval of Agenda

4. Hearing of the Public (2 minutes)

5. Legislation

- a. Emergency Ordinance No. 04–22: An Emergency Ordinance of the Mayor and Council of the Town of Forest Heights, Maryland to approve and adopt the Fiscal Year 2023 Budget and authorize its amendment from time to time by resolution.

6. Motion to Adjourn

**MAYOR AND COUNCIL
THE TOWN OF FOREST HEIGHTS
EMERGENCY ORDINANCE NO. 04-22**

**AN EMERGENCY ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN
OF FOREST HEIGHTS, MARYLAND TO APPROVE AND ADOPT THE FISCAL
YEAR 2023 BUDGET AND AUTHORIZE ITS AMENDMENT FROM TIME TO TIME
BY RESOLUTION**

Introduced By: Mayor Calvin Washington

ENACTED: June 22, 2022

WHEREAS, Section § 5-205(b) of the LG Article of Md. Ann. Code, authorizes a municipality to spend money for any public purpose and to affect the safety, health, and general welfare of the municipality and its occupants except that a municipality: (i) may not spend money if the money was not appropriated at the time of the annual levy, (ii) may spend money only for the purpose for which the money was appropriated, and (iii) may spend money for a purpose different from the purpose for which the money was appropriated or spend money not appropriated at the time of the annual levy if approved by a two-thirds vote of all the individuals elected to the legislative body; and

WHEREAS, Section 33-45 of the Town Charter was amended on October 21, 2015, by Charter Amendment Resolution No. 01-15 to comport with Section 5-205 of the Local Government Article of Md. Ann. Code by changing the form of approval of the budget by resolution to ordinance; however, the annual budget may be amended throughout the fiscal year by resolution provided the original budget ordinance authorizes such approval by resolution and such approval is made pursuant to a supermajority vote of the governing body; and

WHEREAS, the Budget Worksheet that accompanies the annual budget provides detailed estimates of the revenues and expenses in the major categories provided for in the budget ordinance, as amended from time to time by ordinance or authorized resolution, and said Budget Worksheet although not intended to be enacted as part of the budget ordinance or any authorized amendatory resolution shall nonetheless be controlled and shall conform to the sums and amounts appropriated in this Emergency Ordinance; and

WHEREAS, pursuant to Section 20.5 of the Town Code, the Town Treasurer is directed to prepare under the supervision of the Mayor and to submit through the Mayor quarterly financial reports to the Town Council in writing, due within 15 days of the first day of January, April, July, and October, whereby said reports shall provide estimates of the revenues and expenses in the categories provided in the budget resolution or ordinance effective for the three months preceding the issuance of the quarterly report and for the year-to-date, showing the variances of those items to the budgeted amounts, and furthermore, the quarterly report is to include a statement of the estimated assets and liabilities of the Town as of the last day of the quarter being reported; and

**MAYOR AND COUNCIL
THE TOWN OF FOREST HEIGHTS
EMERGENCY ORDINANCE NO. 04-22**

WHEREAS, Section 33-12 of the Town Charter authorizes in cases, as determined by Council, that the procedural requirement stated in said Section for passing ordinances in the regular course of business may be suspended by the affirmative votes of five members of the Council and that an emergency ordinance shall become effective on the date specified in the ordinance, and a summary of each ordinance shall be published at least twice in the "Forest Heights News," the town newsletter or in a newspaper or newspapers having general circulation in the municipality; and

WHEREAS, the Mayor and Council finds that due to the fast-approaching new fiscal year and the fact that the executive budget was recently submitted to the Council, and that there is limited time and/or it is otherwise impractical to schedule additional special sessions in June to allow for a budget ordinance to be passed in the regular course of business at two separate meetings; therefore, the Council finds that it is efficient, more cost effective and in the best interests of the Town to waive the procedural requirements and pass the budget ordinance on first reader as an emergency measure.

SECTION 1.

NOW THEREFORE BE IT ORDAINED AND ENACTED BY THE MAYOR AND COUNCIL OF THE TOWN OF FOREST HEIGHTS, that the Fiscal Year 2023 Budget for the Town of Forest Heights is hereby approved by the Mayor and Town Council of the Town of Forest Heights, Maryland such that the sums and amounts appropriated are hereby adopted for the Fiscal Year beginning July 1, 2022, and ending June 30, 2023, to defray expenses and operations costs for the Town of Forest Heights as follows:

REVENUES

GENERAL FUND REVENUES

Town Real Estate Taxes - Noncommercial	\$880,488.00
Town Real Estate Taxes - Commercial	\$51,207.00
Town Real Estate Taxes – Rented Residential	\$168,213.30
Income Taxes	\$240,000.00
Other Taxes	\$123,767.00
Trash Fee	\$280,665.00
INTERGOVERNMENT	\$2,137,540.60
LICENSES & PERMITS	\$17,500.00
TOWN SERVICES	\$8,496.00
SPEED CAMERA	\$2,500,000.00
OTHER REVENUES	\$117,100.00

**MAYOR AND COUNCIL
THE TOWN OF FOREST HEIGHTS
EMERGENCY ORDINANCE NO. 04-22**

OTHER FINANCING	\$242,423.06
FUND BALANCE	\$2,359,135.00
 TOTAL BUDGETED REVENUES	 \$9,126,534.96

EXPENDITURES

GENERAL GOVERNMENT	\$126,664.20
ADMINISTRATION	\$446,625.17
 NON-DEPARTMENTAL	 \$298,800.00
PUBLIC SAFETY	\$2,549,902.65
PUBLIC WORKS	\$449,643.23
SPEED CAMERA	
Direct Speed Camera Cost	\$1,852,918.18
State Revenue	\$200,000.00
TRASH SERVICES EXPENSE	\$289,265.00
CAPITAL IMPROVEMENTS	\$118,000.00
MUNICIPAL BUILDING EXPENSE	\$991,000.00
STREET LIGHTING EXPENSE	\$42,000.00
SPECIAL PROGRAM EXPENSE	\$69,500.00
GRANTS – RESTRICTED FUNDING	\$74,000.00
ARPA FUND	\$1,263,102.67
FUND BALANCE	\$355,113.86
 TOTAL BUDGETED EXPENDITURES	 \$9,126,534.96

SECTION 2.

AND BE IT FURTHER ORDAINED AND ENACTED, that Resolution 22-22 establishing the Fiscal Year 2023 Tax Rates on April 20, 2022, and waste removal fees as tentatively approved on June 15, 2022, are hereby reapproved and ratified as stated below provided that any inconsistencies in any prior legislation shall be controlled by this Emergency Ordinance:

Noncommercial Real Property	\$.4654	per \$100.00 of assessed valuation;
Commercial Real Property	\$.5313	per \$100.00 of assessed valuation;
Rented Residential Real Property	\$.4654	per \$100.00 of assessed valuation;
Business Personal Property	\$ 1.75	per \$100.00 of assessed valuation;
Public Utility Property	\$ 3.00	per \$100.00 of assessed valuation;
Waste Removal	\$ 297.00	per household/flat fee.

**MAYOR AND COUNCIL
THE TOWN OF FOREST HEIGHTS
EMERGENCY ORDINANCE NO. 04-22**

SECTION 3.

AND BE IT FURTHER ORDAINED AND ENACTED, that all budget amendments transferring monies between major revenue funds, line items, classifications and/or major appropriations or likewise adjusting expenditure line items as reflected in this FY 2023 Emergency Budget Ordinance shall be submitted to the Council for approval, from time to time, by ordinance or resolution, and minor budget changes or amendments, however, occurring within certain specified sub-categories or the various detailed items not reflected herein above but shown in the Detailed Budget shall be approved from time to time by the Mayor subject to review by the Town Council pursuant to the requirements of Section 20.5 (Preparation of the quarterly financial report).

AND BE IT FURTHER ORDAINED AND ENACTED, that notwithstanding this emergency budget ordinance, the FY 2023 Budget may be presented and discussed in further detail by enumerating additional sub-categories or detailed items pertaining to either revenues or expenditures as deemed necessary and expedient by the Town Council (the “Detailed Budget”), and although not considered incorporated by reference or formally part of this FY 2023 Emergency Budget Ordinance, the Detailed Budget, unless subsequently modified as approved by the Town Council, shall reflect the various items discussed therein and shall remain substantially uniform throughout the fiscal year having essentially the same format and items as presented to the Council at the public meeting wherein the FY 2023 Budget was approved.

AND BE IT FURTHER ORDAINED AND ENACTED, that if any section or part of a section of this Ordinance shall be held invalid by a court of competent jurisdiction, such holding shall not affect the remainder of this Ordinance nor the context in which such section or part of section so held invalid shall appear, except to the extent that an entire section or part of section may be inseparably connected in meaning and effect with the section or part of section to which such holding shall directly apply.

AND BE IT FURTHER ORDAINED AND ENACTED, that this Emergency Ordinance shall take effect immediately upon its enactment intending to serve as the FY 2023 budget, having been passed by the required yea and nay votes of the Mayor and Council of the Town of Forest Heights.

AND BE IT FURTHER ORDAINED AND ENACTED, that upon passage, the Town Clerk shall cause to be published a fair summary of this Emergency Ordinance at least twice in the town newsletter or a newspaper having general circulation within the Town of Forest

**MAYOR AND COUNCIL
THE TOWN OF FOREST HEIGHTS
EMERGENCY ORDINANCE NO. 04-22**

Heights, and that this Emergency Ordinance shall not be codified or otherwise published in the Town Ordinance Code.

HAVING BEEN INTRODUCED at a Public Meeting of The Mayor and Council of the Town of Forest Heights held on the 22nd day of June 2022, at 6:00 o'clock p.m., in the Municipal Building in Forest Heights, Maryland.

AND HAVING BEEN READ as an emergency ordinance and passed by a yea and nay vote of the Mayor and Council of the Town of Forest Heights with the affirmative votes of at least five (5) of the members of the legislative body including the Mayor on this 22nd day of June 2022, at or about 6 o'clock p.m., in the Municipal Building in Forest Heights, Maryland as indicated below.

PASSED this 22nd day of June 2022.

<u>ROLL CALL VOTE</u>	<u>YEA/NAY/ABSTAIN/ABSENT</u>
WASHINGTON	_____
LILLY	_____
BARNES	_____
ATKINSON	_____
HINES	_____
KENNEDY, II	_____
NOBLE	_____

I HEREBY CERTIFY that the above Emergency Resolution __ - 22 was passed by the required yea and nay vote of the Mayor and Council of Forest Heights on the 22nd day of June 2022.

ATTEST:

THE TOWN OF FOREST HEIGHTS

Sherletta Hawkins, Town Clerk

Calvin Washington, Mayor

Troy Lilly, Council President

**MAYOR AND COUNCIL
THE TOWN OF FOREST HEIGHTS
EMERGENCY ORDINANCE NO. 04-22**

CERTIFICATION

I HEREBY CERTIFY that upon the approval of the requisite five (5) affirmative votes and following its passage, a summary of this Emergency Ordinance No. __-22 has been published at least twice in the town newsletter or a newspaper having general circulation in the Town of Forest Heights.

Date: June 22, 2022

Sherletta Hawkins, Town Clerk

Town of Forest Heights
 FY 2023
 Mayor's Proposed Budget

Revenue	Jul '19 - Jun 20	Jul '20 - Jun 21	Jul 1, '21 - Apr 15, 22	Approved Budget Jul '21 - Jun 22	Proposed FY 2023 Budget	Comments
4000 · Taxes						
6000 · Income Tax	265,644.86	283,299.63	192,164.90	240,000.00	240,000.00	
6001 · Real Taxes - Noncommercial	936,468.30	940,695.14	955,825.40	953,441.00	880,488.00	
6100 · Real Taxes - Commercial	50,378.93	48,999.03	42,318.60	51,333.00	51,207.00	
6123 · Real Taxes - Rented Residential	114,816.60	117,293.79	111,364.11	94,691.00	168,213.30	
6003 · Utility Taxes	56,822.40	56,982.40	61,533.80	57,000.00	87,767.00	
6005 · Tangible Personal Property Tax	22,188.12	30,467.91	21,405.01	30,000.00	30,000.00	
6007 · Interest/Penalty - Real Taxes	9,665.58	7,005.69	2,327.07	6,000.00	6,000.00	
6009 · Town Services - Trash	164,149.00	187,935.00	140,951.25	187,935.00	280,665.00	
Total 4000 · Taxes	1,620,133.79	1,672,678.59	1,527,890.14	1,620,400.00	1,744,340.30	
4010 · Licenses and Permits						
6017 · Rental Permits	1,575.00	1,600.00	3,300.00	3,000.00	5,000.00	
6027 · Building Permits	5,409.91	2,538.61	4,312.29	5,000.00	5,000.00	
6076 · Business Licenses	3,346.00	1,741.40	7,795.00	3,000.00	4,000.00	
6117 · Vacancy Permits	1,575.00	3,075.00	1,000.00	3,500.00	3,000.00	
6115 · Utility Fees	0.00	300.00	0.00	800.00	500.00	
Total 4010 · Licenses and Permits	11,905.91	9,255.01	16,407.29	15,300.00	17,500.00	
4020 · Fed, State and Co Shared Rev						
6008 · GOCCP State Police Aid	54,413.00	48,627.00	50,727.75	67,637.00	68,000.00	
6020 · GOCCP Grant - Other	0.00	13,499.92	0.00	0.00	0.00	
6023 · Highway User Revenue	97,575.77	105,779.15	51,273.19	101,013.00	112,437.93	
6031 · Bond Bill - Bldg Renovation	0.00	0.00	0.00	50,000.00	0.00	
6103 · M-NCPPC Project Open Space	5,564.41	13,634.87	0.00	26,000.00	74,000.00	
6104 · MD Parks & Playgrounds	14,590.56	0.00	0.00	0.00	0.00	
6109 · MD SHA - Safe Routes to School	183,892.07	42,665.24	0.00	0.00	0.00	
6122 · MD DHCD Circuit Rider Program	44,749.80	0.00	0.00	0.00	0.00	
6124 · MD Local Impact Grant	95,811.50	120,000.00	120,000.00	120,000.00	120,000.00	
6125 · MD Bond Bill	0.00	125,000.00	0.00	125,000.00	0.00	
6126 · MD Dept of Planning Census Gran	27,792.20	31,207.80	0.00	0.00	0.00	
6127 · PG Co Cares Act Grant	20,623.22	134,240.78	0.00	0.00	0.00	
6200 · ARPA Coronavirus Funds	0.00	0.00	746,856.71	1,263,102.67	1,263,102.67	
6300 · DOJ COPS Hiring Grant	0.00	0.00	0.00	500,000.00	500,000.00	
Total 4020 · Fed, State and Co Shared Rev	545,012.53	634,654.76	968,857.65	2,252,752.67	2,137,540.60	
4030 · Special Trash Pick-up						
6022 · Rebates Waste Disposal	7,996.00	7,996.00	5,997.00	7,996.00	7,996.00	
6024 · Metal Pick Up	794.14	436.36	115.00	600.00	500.00	
Total 4030 · Special Trash Pick-up	8,790.14	8,432.36	6,112.00	8,596.00	8,496.00	
4040 · Cable TV						
6073 · Comcast Franchise Fee	15,437.35	15,774.66	8,143.19	16,000.00	17,000.00	
6074 · Verizon Franchise Fee	28,265.51	26,044.25	12,999.16	27,000.00	27,000.00	
6075 · Verizon Peg Grant	17,976.86	16,564.12	8,267.45	17,500.00	17,500.00	

Town of Forest Heights
FY 2023
 Mayor's Proposed Budget

	Jul '19 - Jun 20	Jul '20 - Jun 21	- Apr 15, 22	Jul '21 - Jun 22	FY 2023 Budget	Comments
Total 4040 - Cable TV	61,679.72	58,383.03	29,409.80	60,500.00	61,500.00	
4050 - Fines & Forfeitures						
6015 - Park Fine/Vehicle Rel/Acc Reprt	24,070.00	8,171.06	19,130.00	12,500.00	20,000.00	
6037 - Speed Camera Fund	731,892.20	2,188,444.65	1,374,702.72	1,800,000.00	1,500,000.00	
6094 - Speed Camera - Collections	351,092.27	698,066.88	807,752.65	400,000.00	1,000,000.00	
6077 - Civil Citations	16,331.58	4,202.33	6,460.00	5,000.00	10,000.00	
Total 4050 - Fines & Forfeitures	1,123,386.05	2,898,884.92	2,208,045.37	2,217,500.00	2,530,000.00	
4060 - Interest Income Revenue						
6018 - Investment Interest Income	24,127.89	4,550.81	2,117.07	5,000.00	3,000.00	
Total 4060 - Interest Income Revenue	24,127.89	4,550.81	2,117.07	5,000.00	3,000.00	
4070 - Rental Income						
6019 - Municipal Building Rental	4,065.00	-300.00	2,747.50	3,000.00	5,000.00	
Total 4070 - Rental Income	4,065.00	-300.00	2,747.50	3,000.00	5,000.00	
4080 - Other Revenues						
6021 - Miscellaneous	693.85	7,491.11	5,405.24	1,000.00	1,000.00	
6038.1 - Donations - Unrestricted	3,550.00	200.00	6,675.00	500.00	5,000.00	
6038 - Donations - Restricted	2,260.00	1,500.00	3,149.50	1,500.00	3,000.00	
6040 - Newsletter Advertising	0.00	0.00	0.00	150.00	0.00	
6105 - Utility Line Svc Program Rebate	1,693.58	2,025.56	1,919.09	1,900.00	2,000.00	
6070 - Solar Energy - Municipal Bldg	4,421.68	4,007.83	4,054.13	4,600.00	4,600.00	
6112 - LGIT Grants	1,636.00	0.00	5,000.00	0.00	0.00	
6120 - Senior Exercise Class	696.53	0.00	0.00	400.00	0.00	
Total 4080 - Other Revenues	14,951.64	15,224.50	26,202.96	10,050.00	15,600.00	
4090 - Sale of Land & Equipment						
6028 - Sales of fixed assets	3,847.80	34,337.65	0.00	2,000.00	2,000.00	
Total 4090 - Sale of Land & Equipment	3,847.80	34,337.65	0.00	2,000.00	2,000.00	
5010 - Other Financing						
6111 - Other Financing - Loan	0.00	300,000.00	311,190.19	311,190.19	242,423.06	
Total 5010 - Other Financing	0.00	300,000.00	311,190.19	311,190.19	242,423.06	
5000 - Fund Balance (R)						
6999 - Transfer From Fund Balance	0.00	0.00	0.00	1,635,892.00	2,004,021.14	
6085 - Trans - Unassigned Fund Balance	0.00	0.00	0.00	741,376.00	355,113.86	
Total 5000 - Fund Balance (R)	0.00	0.00	0.00	2,377,268.00	2,359,135.00	
Total Revenue	3,417,900.47	5,636,101.63	5,098,979.97	8,883,556.86	9,126,534.96	
Total Revenue Expense	3,417,900.47	5,636,101.63	5,098,979.97	8,883,556.86	9,126,534.96	
9000 - Total Elected Official Expenses						
9001 - Town Council						
7000 - Salaries-Council	16,799.76	16,566.43	15,866.50	18,450.00	28,800.00	
7001 - Service Expenses-Council	784.94	58.63	325.92	1,000.00	30,000.00	
7370 - Communications Exp - Council	2,252.86	2,181.59	1,708.13	3,000.00	2,000.00	
7002 - Dues/Meetings/MML Conv-Council	1,331.40	6,032.22	3,801.91	20,000.00	20,000.00	
7228 - FICA-Council	1,285.20	1,375.63	1,027.65	1,412.00	2,203.20	
7229 - Workers Comp-Council	168.01	454.05	151.35	1,200.00	2,008.00	

Town of Forest Heights
 FY 2023
 Mayor's Proposed Budget

	Jul '19 - Jun 20	Jul '20 - Jun 21	- Apr 15, 22	Jul '21 - Jun 22	FY 2023 Budget	Comments
Total 9001 - Town Council	22,622.17	26,668.55	22,881.46	45,062.00	85,011.20	
9002 - Mayor						
7004 - Salary-Mayor	9,999.96	9,999.96	7,666.66	10,000.00	12,000.00	
7006 - Service Expenses-Mayor	407.89	578.00	915.42	1,000.00	10,000.00	
7371 - Communications Exp - Mayor	416.28	416.31	691.92	500.00	1,400.00	
7007 - Dues/Meeting/MML Conv-Mayor	160.00	160.00	1,614.56	3,500.00	4,000.00	
7005 - Employee Appreciation-Mayor	6,580.77	4,246.67	7,479.93	6,500.00	7,000.00	
7197 - Event/Meeting Hospitality	497.96	0.00	2,225.00	1,000.00	3,000.00	
7230 - FICA - Mayor	765.00	765.00	527.85	765.00	918.00	
7231 - Workers Comp - Mayor	78.34	75.69	25.23	125.00	335.00	
7008 - Election Expense	2,899.69	2,905.20	4,114.94	4,000.00	3,000.00	
Total 9002 - Mayor	21,805.89	19,146.83	25,261.51	27,390.00	41,653.00	
Total 9000 - Total Elected Official Expenses	44,428.06	45,815.38	48,142.97	72,452.00	126,664.20	
9005 - Total Administration Expenses						
9006 - Town Clerk						
7009 - Salary-Town Clerk	52,466.33	54,644.90	44,318.60	57,325.00	65,000.00	
7011 - Training - Town Clerk	402.66	1,052.00	16.19	2,500.00	2,265.00	
7012 - Service Expenses	0.00	0.00	0.00	400.00	400.00	
7014 - Town Clerk Dues/Meetings/Conven	2,563.12	-140.00	3,295.94	3,000.00	3,500.00	
7003 - Codification	995.00	1,110.00	995.00	3,000.00	3,000.00	
Total 9006 - Town Clerk	56,427.11	56,666.90	48,625.73	66,225.00	74,165.00	
9007 - Town Administrator						
7013 - Salary - Town Administrator	75,991.64	75,785.20	60,638.19	79,441.00	84,208.00	
7225 - Town Administrator Service Exp	57.95	16.19	0.00	1,000.00	1,000.00	
7226 - Town Admin Dues/Meetings/Conv	200.00	0.00	1,933.77	3,500.00	4,000.00	
Total 9007 - Town Administrator	76,249.59	75,801.39	62,571.96	83,941.00	89,208.00	
9008 - Finance						
7016 - Salary - Treasurer	68,434.00	67,359.37	54,287.48	70,616.00	74,853.00	
7275 - Salary - AP/AR Staff Accountant	0.00	0.00	0.00	30,000.00	45,000.00	
7018 - Service Expenses - Treasurer	0.00	0.00	0.00	100.00	100.00	
7019 - Insurance Fidelity - Treasurer	187.67	187.66	0.00	200.00	200.00	
7020 - Training - Treasurer	0.00	45.00	490.00	3,000.00	3,000.00	
7021 - Dues/Meeting/ MML Con-Treasurer	215.00	40.00	785.00	1,500.00	1,500.00	
7022 - Data Auto Syst Upkeep-Treasurer	349.21	1,133.49	0.00	1,000.00	2,000.00	
7023 - Audit - Finance	14,000.00	0.00	14,000.00	25,000.00	26,000.00	
Total 9008 - Finance	83,185.88	68,765.52	69,562.48	131,416.00	152,653.00	
9009 - Administrative						
7015 - Salary - Administrative Asst	35,886.07	35,264.64	28,422.54	36,723.00	42,400.00	
7239 - Overtime - Administrative Asst	4,634.02	0.00	307.51	500.00	1,500.00	
7271 - Hazardous Duty Pay-Admin	422.00	1,766.00	0.00	0.00	0.00	
7127 - FICA	18,964.12	18,956.98	13,810.75	21,007.00	23,941.51	
7128 - Health Insurance	18,345.81	16,879.45	11,415.92	17,200.00	23,560.00	
7129 - Retirement Fund	13,985.96	14,820.73	11,757.79	14,677.00	18,777.66	
7130 - Worker's Comp Insurance	1,767.37	6,244.46	3,866.00	3,200.00	13,000.00	

Town of Forest Heights
 FY 2023
 Mayor's Proposed Budget

	Jul '19 - Jun 20	Jul '20 - Jun 21	- Apr 15, 22	Jul '21 - Jun 22	FY 2023 Budget	Comments
7131 - Life/Disability Insurance	3,233.31	3,501.49	2,859.99	3,600.00	4,720.00	
7132 - Vehicle Repair	1,249.43	845.20	307.33	500.00	600.00	
7133 - Fuel	246.82	43.94	334.62	300.00	600.00	
7224 - Training-Administrative Assist	269.08	0.00	155.43	300.00	1,500.00	
Total 9009 - Administrative	99,003.99	98,322.89	73,237.88	98,007.00	130,599.17	
Total 9005 - Total Administration Expenses	314,866.57	299,556.70	253,998.05	379,589.00	446,625.17	
9010 - Total Non-Deport Expenses						
7025 - Legal Services	55,322.00	51,213.56	39,351.00	60,000.00	60,000.00	
7227 - Newsletter Expense	1,610.34	2,672.61	3,050.00	10,000.00	6,000.00	
7029 - General Liability Insurance	46,151.67	60,243.66	68,802.00	74,000.00	75,000.00	
7233 - Webmaster	0.00	0.00	1,386.80	5,700.00	5,000.00	
7036 - Legal Notices	782.94	535.34	952.75	2,000.00	2,000.00	
7038 - Copier- Administration	15,737.84	17,445.53	14,160.40	14,000.00	17,000.00	
7039 - Postage - Administration	1,048.75	459.15	69.10	1,500.00	1,500.00	
7040 - Web Page Service	4,285.96	4,009.96	3,609.96	4,600.00	4,600.00	
7041 - Office Supplies - Admin	8,234.83	7,915.59	13,089.21	9,000.00	9,000.00	
7042 - Service Contracts	2,623.92	2,776.43	2,741.96	2,700.00	3,100.00	
7044 - Utilities-Municipal Building	7,348.82	6,714.17	6,498.69	7,500.00	8,500.00	
7045 - Telephone - Municipal Building	9,600.00	7,513.91	5,589.35	10,000.00	10,000.00	
7047 - Payroll Service Expense	6,422.61	6,128.72	3,322.85	5,000.00	5,000.00	
7048 - Association Dues	3,566.22	2,392.63	2,648.13	3,500.00	3,500.00	
7050 - Bank Service Charges	1,402.56	929.13	1,694.75	1,700.00	6,000.00	
7193 - Cellular Phones	2,434.77	2,988.13	2,406.66	2,700.00	3,600.00	
7198 - Office Equipment	417.00	3,381.39	9,480.64	7,500.00	10,000.00	
7353 - I-Net Dues	4,767.00	3,800.94	103.77	5,300.00	5,300.00	
7264 - Special Contract Services	29,540.59	33,220.33	21,033.30	34,000.00	42,200.00	
7265 - Marketing	8,374.92	8,799.92	12,864.42	10,000.00	18,000.00	
7257 - Community Events	2,282.39	2,146.88	5,775.97	3,000.00	3,500.00	
Total 9010 - Total Non-Deport Expenses	211,955.13	225,287.98	218,631.71	273,700.00	298,800.00	
9015 - Total Public Safety						
7055 - Salary - Police Clerk	35,972.87	40,439.39	32,797.99	41,600.00	47,000.00	
7200 - Salary - Police Chief	61,939.92	78,090.74	71,575.01	93,730.00	96,541.90	
7057 - Salary - Police Officer	43,194.86	53,571.61	46,158.27	53,045.00	54,636.35	
7060 - Salary - Police Officer	36,950.97	49,586.33	44,358.08	51,500.00	53,045.00	
7061 - Salary - Police Officer	48,113.43	68,845.59	45,251.66	54,636.00	57,963.70	
7062 - Salary - Police Officer	44,255.69	58,003.31	46,538.12	54,636.00	57,963.70	
7262 - Salary - Police Officer	25,096.14	38,664.72	39,907.92	51,500.00	53,045.00	
7054 - Salary - Police Officer	43,545.74	29,844.30	42,710.02	71,288.00	73,426.64	
7269 - Salary - Police Officer	12,880.94	42,838.74	43,857.56	51,500.00	53,045.00	
7270 - Salary - Police Officer	11,038.03	43,399.93	43,342.93	51,500.00	51,500.00	
7065 - Overtime - Police	38,856.17	29,834.57	33,154.99	50,000.00	46,000.00	
7273 - Hazardous Duty Pay-PS	0.00	18,096.65	0.00	0.00	0.00	
7056 - Salary- Code Enforcement Officer	42,036.32	40,872.06	30,525.66	42,853.00	41,200.00	
7220 - Salary - Code Enforcement Officer	0.00	3,145.49	0.00	40,000.00	41,200.00	

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7165 · Overtime - Code Enforcement	783.97	2,598.22	0.00	3,000.00	6,000.00	
7167 · Workers Compensation	84,111.50	64,619.85	45,284.73	66,140.00	75,000.00	
7168 · Health Insurance	50,186.70	58,181.78	63,526.63	68,240.00	76,000.00	
7169 · Life/Disability Insurance	5,352.00	6,395.52	6,512.20	7,000.00	7,000.00	
7170 · Retirement	26,900.40	35,705.49	31,029.35	42,648.00	43,921.96	
7171 · FICA	33,250.16	45,191.61	37,386.51	54,373.00	56,041.40	
7566 · Uniform Issue - CEO	0.00	0.00	0.00	0.00	6,000.00	
7066 · Uniform Issue - Police	9,578.81	34,925.41	10,252.03	15,000.00	20,000.00	
7375 · Debt Service - Police Equipment	0.00	7,173.00	68,645.70	63,000.00	100,000.00	
7068 · Gasoline Expense-Police	22,403.07	29,532.50	29,905.10	85,000.00	50,000.00	
7569 · Vehicle Repair - CEO	0.00	0.00	0.00	0.00	10,000.00	
7069 · Vehicle Repair - PD	30,292.50	33,961.80	28,931.79	31,000.00	40,000.00	
7070 · Office Supplies - Police	3,985.36	8,469.91	4,287.38	9,000.00	15,000.00	
7372 · Supplies - CEO	3,359.67	5,260.67	9,017.27	13,000.00	14,000.00	
7573 · Communication Equip - CEO	0.00	0.00	0.00	0.00	7,000.00	
7073 · Communication Equip - PD	5,670.56	9,033.07	5,351.48	22,000.00	40,000.00	
7074 · Law Enforcement Equip - Capital	1,376.57	63,223.55	10,025.91	17,000.00	25,000.00	
7373 · Law Enforcement Equip-Supplies	3,682.08	8,246.21	0.00	8,000.00	13,000.00	
7075 · Training/Dues/Meetings/Conv-PD	8,841.80	2,377.70	11,154.80	10,000.00	20,000.00	
7374 · Training/Dues/Meetings/Conv-CEO	102.12	30.00	20.00	3,000.00	5,000.00	
7076 · Supplies & Miscellaneous Exp	4,406.50	16,326.93	21,162.05	16,000.00	25,000.00	
7077 · Mobile Data Computers	7,493.86	8,617.40	13,175.61	12,000.00	15,000.00	
7175 · Surveillance Cameras / ALPR	3,229.84	3,173.57	5,686.06	10,000.00	21,000.00	
7084 · Telephone - Police Department	3,600.00	5,440.00	3,585.11	8,000.00	8,000.00	
7201 · Debt Service - Police Vehicles	0.00	66,547.65	21,318.17	64,000.00	178,372.00	
7176 · Police MOU/Attorney Fee	3,323.50	5,244.00	8,113.00	7,000.00	10,000.00	
7203 · Subscriptions	5,987.35	2,894.04	308.00	6,000.00	8,000.00	
7204 · Weapons (Firearms & Ammunition)	1,880.87	5,405.36	7,924.01	10,000.00	15,000.00	
7205 · Recruitment Expense	3,061.50	3,840.00	1,474.00	4,000.00	4,000.00	
7206 · Substance and Physical Testing	1,883.50	762.00	2,082.00	3,000.00	6,000.00	
7376 · Canine Expense	3,634.18	7,346.42	2,192.10	13,000.00	20,000.00	
7207 · Community Engagement	1,971.20	600.00	13,843.25	9,000.00	20,000.00	
8300 · DOJ COPS Hiring Grant (4)	0.00	0.00	0.00	500,000.00	500,000.00	
8301 · DOJ COPS Hiring Grant - Match	0.00	0.00	0.00	364,000.00	364,000.00	
Total 9015 · Total Public Safety	774,230.65	1,136,357.09	982,372.45	2,251,189.00	2,549,902.65	
9020 · Total Public Works Expenses						
9021 · Public Works - Administration						
7085 · Salary - Crewman	32,184.82	31,740.28	0.00	33,317.00	35,316.02	
7086 · Salary - Custodian	10,614.67	5,391.50	6,932.25	14,061.00	14,904.66	
7088 · Salary - Crewman	34,241.73	35,372.18	27,343.02	35,584.00	37,719.04	
7235 · Salary - PW Director	58,081.56	58,557.79	47,236.73	61,444.00	65,130.64	
7276 · Salary - PW Lead	0.00	0.00	29,235.71	37,180.00	39,410.80	
7087 · Salary - Crewman III (P/T)	9,232.25	12,563.00	8,933.65	14,602.00	15,478.12	
7272 · Hazardous Duty Pay-PW	0.00	3,438.00	0.00	0.00	0.00	

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7090 · Overtime - Public Works	4,603.43	1,575.80	2,878.48	2,500.00	5,000.00	
7098 · Uniform Replacement	1,652.89	1,144.89	1,568.46	8,000.00	8,000.00	
7101 · Telephone - Public Works	1,302.60	2,837.05	1,978.81	3,500.00	3,500.00	
7102 · Health Insurance	16,473.20	14,867.19	15,044.26	25,240.00	22,740.00	
7103 · FICA	11,313.56	11,987.25	9,096.42	16,500.00	16,291.39	
7104 · Retirement	7,729.31	8,402.14	7,170.78	10,248.00	12,777.56	
7105 · Workers Compensation	16,211.68	21,633.67	11,416.69	21,500.00	14,375.00	
7106 · Life/Disability Insurance	1,698.32	1,884.77	1,716.11	2,400.00	2,000.00	
7260 · Substance Testing	195.00	0.00	163.00	500.00	500.00	
7160 · Office Supplies and Equipment	166.27	351.76	0.00	2,000.00	2,000.00	
7242 · Training/Dues/Meetings/Conv	111.23	2,036.17	4,027.54	5,000.00	7,000.00	
Total 9021 · Public Works - Administration	205,812.52	213,783.44	174,741.91	293,576.00	302,143.23	
9022 · Public Works - Bldg Maintenance						
7093 · Supplies/Miscellaneous	2,533.78	3,468.98	2,503.09	4,000.00	4,000.00	
7096 · Janitorial Supplies	1,425.39	3,823.97	2,685.11	4,500.00	5,500.00	
7097 · Sm Equipment/PW Bldg Maint-Repl	175.85	6,104.43	4,893.09	7,000.00	7,000.00	
7095 · Exterminating	845.37	1,966.13	947.30	2,500.00	3,000.00	
Total 9022 · Public Works - Bldg Maintenance	4,980.39	15,363.51	11,028.59	18,000.00	19,500.00	
9023 · Public Works - Fleet Maint						
7092 · Vehicle Maintenance	5,343.17	12,073.50	9,281.35	12,000.00	12,000.00	
7094 · Gasoline Expense	4,433.54	5,829.15	6,376.75	6,000.00	10,000.00	
7320 · Large Equipment - Capital Exp	0.00	39,985.00	0.00	28,000.00	0.00	
Total 9023 · Public Works - Fleet Maint	9,776.71	57,887.65	15,658.10	46,000.00	22,000.00	
9024 · Public Works - Public Area						
7089 · Supplies/Equipment	7,808.13	472.99	3,850.71	10,000.00	10,000.00	
7263 · Public Area Maintenance	26,626.82	26,430.42	30,122.70	42,000.00	46,000.00	
Total 9024 · Public Works - Park Maint	34,434.95	26,903.41	33,973.41	52,000.00	56,000.00	
9025 · Public Works - Street Maint						
7099 · Street Signs & Paint	2,576.12	1,870.28	2,129.79	10,000.00	10,000.00	
7377 · Large Equipment - Capital Exp	0.00	0.00	4,475.15	2,000.00	0.00	
7243 · Street Maintenance	1,324.00	14,223.72	4,195.00	20,000.00	20,000.00	
8008 · Snow Removal/Tree Removal	6,153.00	19,216.15	17,414.12	20,000.00	20,000.00	
Total 9025 · Public Works - Street Maint	10,053.12	35,310.15	28,214.06	52,000.00	50,000.00	
Total 9020 · Total Public Works Expenses	265,057.69	349,248.16	263,616.07	461,576.00	449,643.23	
9055 · Total Speed Camera Expenses						
7300 · Administrative Fee	300,060.25	786,947.93	857,639.95	950,000.00	1,000,000.00	
7401 · Salary - Admin Clerk	0.00	32,979.75	33,287.56	41,600.00	50,000.00	
7378 · Salary-Auto Enforcement Officer	46,426.09	490.37	0.00	0.00	0.00	
7301 · Salary - Ombudsman	14,176.75	13,280.00	6,970.00	15,000.00	15,000.00	
7402 · Salary - Officer	0.00	46,137.54	51,302.30	73,427.00	80,235.25	
7403 · Salary - Officer	0.00	33,388.55	37,968.76	53,045.00	54,636.35	
7404 · Salary - Officer	0.00	38,952.46	33,330.79	50,000.00	54,636.35	
7405 · Salary - Officer	0.00	23,326.48	39,216.04	51,500.00	53,045.00	
7420 · Salary - Officer	0.00	0.00	9,408.80	50,000.00	51,500.00	

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7421 · Salary - Officer	0.00	0.00	37,637.00	50,000.00	51,500.00	
7423 · Salary - Officer	0.00	0.00	3,750.24	50,000.00	51,500.00	
7302 · Overtime	2,322.83	9,567.41	11,169.40	30,000.00	30,000.00	
7305 · FICA	4,813.82	17,923.06	17,635.88	35,540.00	37,642.05	
7399 · Retirement	2,924.94	11,761.14	16,202.68	26,975.00	29,523.18	
7398 · Worker's Compensation	6,385.10	24,281.28	23,870.00	45,000.00	50,000.00	
7304 · Benefits	6,866.52	0.00	0.00	0.00	0.00	
7406 · Life Insurance	0.00	2,547.37	3,675.72	5,000.00	7,200.00	
7407 · Health Insurance	0.00	24,381.86	35,435.46	50,480.00	55,000.00	
7408 · Uniforms	0.00	15,019.91	14,694.57	15,000.00	15,000.00	
7409 · Gasoline	0.00	10,013.35	14,879.95	60,000.00	17,000.00	
7410 · Vehicle Repair	0.00	3,411.61	2,434.38	7,000.00	10,000.00	
7411 · Office Supplies	0.00	20,805.22	4,308.90	10,000.00	15,000.00	
7412 · Communication Equipment	0.00	2,339.03	5,390.55	10,000.00	8,000.00	
7413 · Law Enforcement Equip-Capital	0.00	203,359.63	52,584.85	48,000.00	48,000.00	
7414 · Training/Dues/Meetings/Conv	0.00	1,274.00	4,892.62	5,000.00	10,000.00	
7415 · Supplies	0.00	9,041.13	2,517.40	5,000.00	15,000.00	
7424 · Copier	0.00	0.00	2,037.26	2,500.00	2,500.00	
7416 · Mobile Data Computers	0.00	340.86	425.43	2,500.00	3,000.00	
7417 · Telephone	0.00	289.57	720.06	6,880.00	8,000.00	
7418 · Weapons and Ammunition	0.00	3,452.55	4,118.00	6,000.00	7,000.00	
7419 · Substance Abuse Training	0.00	2,023.00	5,642.00	2,000.00	7,000.00	
7216 · Attorney Fees	1,064.00	10,051.00	5,890.00	9,000.00	9,000.00	
7210 · Computers/Software	600.00	8,855.29	4,999.00	5,000.00	7,000.00	
7214 · Other	3,000.00	60,182.26	33,882.35	20,000.00	0.00	
Total 9055 · Total Speed Camera Expenses	388,640.30	1,416,423.61	1,377,917.90	1,791,447.00	1,852,918.18	
9060 · Total State Revenue	24,295.00	0.00	0.00	200,000.00	200,000.00	
7311 · State Revenue	24,295.00	0.00	0.00	200,000.00	200,000.00	
Total 9060 · Total State Revenue	24,295.00	0.00	0.00	200,000.00	200,000.00	
9065 · Total Allowed Expenditures	0.00	0.00	0.00	500.00	0.00	
7310 · Travel and Meeting	0.00	0.00	0.00	500.00	0.00	
7309 · Programs for Safety	0.00	0.00	0.00	1,000.00	0.00	
7308 · Office Supplies/Equipment	0.00	0.00	0.00	500.00	0.00	
7212 · Surveillance Cameras	0.00	0.00	0.00	12,000.00	0.00	
7208 · It/Software	0.00	0.00	69.00	1,200.00	0.00	
Total 9065 · Total Allowed Expenditures	0.00	0.00	69.00	15,200.00	0.00	
9075 · Total Street Hwy Admin Expenses	0.00	300,000.00	132,545.80	556,190.19	0.00	
8000 · Street Repair Project	0.00	300,000.00	132,545.80	556,190.19	0.00	
Total 9075 · Total Street Hwy Admin Expenses	0.00	300,000.00	132,545.80	556,190.19	0.00	
9030 · Total Trash Services	164,148.60	187,935.00	140,951.25	187,935.00	280,665.00	
8001 · Goode Trash	521.77	319.20	0.00	1,600.00	1,600.00	
8002 · Refuse Disposal Fees	6,160.00	6,545.00	3,885.00	7,000.00	7,000.00	
8102 · Municipal Public Dumpster	170,830.37	194,799.20	144,836.25	196,535.00	289,265.00	
Total 9030 · Total Trash Services	170,830.37	194,799.20	144,836.25	196,535.00	289,265.00	

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9040 - Total Capital Improvement						
8012 - Sust Design Serv - Consult Eng	0.00	0.00	0.00	0.00	0.00	
8018 - North Huron St Reconstruction	0.00	600,590.48	0.00	0.00	0.00	
8016 - Storm Drain Repair/Reconstruct	0.00	0.00	0.00	15,000.00	0.00	
8042 - Debt Service - Street Improve	0.00	115,433.74	117,679.37	118,000.00	118,000.00	
Total 9040 - Total Capital Improvement	0.00	716,024.22	117,679.37	133,000.00	118,000.00	
9045 - Total Municipal Bldg Expense						
7194 - Network System-IT System/Phones	12,187.38	29,550.49	29,242.90	36,000.00	40,000.00	
7046 - Community Room-Upgrade/Maint	2,673.27	0.00	3,735.59	2,000.00	12,000.00	
7256 - Community Room Rental Services	689.00	315.00	1,660.00	2,000.00	2,000.00	
7196 - Furniture	1,908.00	0.00	0.00	0.00	2,000.00	
7223 - General Building Repair & Maint	3,427.96	12,841.05	12,072.02	25,000.00	25,000.00	
8038 - Modoc Building	5,143.98	89,871.66	212,149.29	500,000.00	0.00	
8050 - Public Safety Center	0.00	0.00	0.00	0.00	910,000.00	
Total 9045 - Total Municipal Bldg Expense	26,029.59	132,578.20	258,859.80	565,000.00	991,000.00	
9035 - Total Street Lighting Expense						
8006 - Street Lighting	35,057.30	34,729.27	27,168.00	42,000.00	42,000.00	
Total 9035 - Total Street Lighting Expense	35,057.30	34,729.27	27,168.00	42,000.00	42,000.00	
9050 - Total Special Programs Expense						
8010 - Forest Heights Day	12,476.35	0.00	0.00	0.00	10,000.00	
7245 - 1859 Club	0.00	0.00	3,921.56	5,000.00	5,000.00	
8028 - Plus 60 Senior Program	2,645.93	0.00	0.00	5,000.00	5,000.00	
8044 - Senior Exercise Program	3,939.44	4,241.40	2,961.12	6,500.00	6,500.00	
8030 - Youth Programs	4,541.34	1,079.73	5,339.82	5,000.00	7,500.00	
7246 - Healthy Lunch Program	0.00	0.00	0.00	700.00	0.00	
7350 - Healthy Heights Program	14,134.44	13,431.29	152.00	17,000.00	17,000.00	
8045 - Community Garden	823.14	544.12	1,806.19	1,500.00	10,000.00	
8046 - Community Gathering Space	417.42	1,554.48	760.86	6,500.00	8,500.00	
Total 9050 - Total Special Programs Expense	38,978.06	20,851.02	14,941.55	47,200.00	69,500.00	
9070 - Restricted Funding						
7266 - M-NCPPC POS -Community Garden	0.00	0.00	0.00	0.00	40,000.00	
7259 - M-NCPPC POS - Gathering Space	216.00	0.00	0.00	26,000.00	34,000.00	
7261 - MD Parks&Playgrounds-Gathering	325.50	25,589.76	0.00	0.00	0.00	
8041 - MD SHA Safe Routes to School	0.00	27,107.93	0.00	0.00	0.00	
7379 - MD Bond Bill - SRTS	0.00	125,000.00	0.00	0.00	0.00	
8047 - MD DHCD Circuit Rider Program	45,249.88	0.00	0.00	0.00	0.00	
8048 - MD Dept of Planning Census Gran	24,592.24	38,342.87	0.00	0.00	0.00	
8049 - PG Co - Cares Act Expenditures	41,266.44	133,621.06	0.00	0.00	0.00	
8999 - Contribution to Rainy Day Fund	3,000.00	3,000.00	0.00	3,000.00	0.00	
Total 9070 - Restricted Funding	114,650.06	352,661.62	0.00	29,000.00	74,000.00	
9085 - ARPA Fund Expenditures						
8200 - ARPA Expenses	0.00	0.00	746,856.71	1,128,102.67	1,263,102.67	
Total 9085 - ARPA Fund Expenditures	0.00	0.00	746,856.71	1,128,102.67	1,263,102.67	
9090 - Fund Balance (E)						

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	Jul '19 - Jun 20	Jul '20 - Jun 21	- Apr 15, 22	Jul '21 - Jun 22	FY 2023 Budget	Comments
9999 - Unassigned Fund Balance (E)	0.00	0.00	0.00	741,376.00	355,113.86	
Total 9090 - Fund Balance (E)	0.00	0.00	0.00	741,376.00	355,113.86	
Total Expense	2,409,018.78	5,224,332.45	4,587,635.63	8,883,556.86	9,126,534.96	
Net Ordinary Revenue	1,008,881.69	411,769.18	511,344.34	0.00	0.00	
Net Revenue	1,008,881.69	411,769.18	511,344.34	0.00	0.00	